

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	18-10-2025 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	18-10-2025 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Gujarat
विभाग का नाम/Department Name	Health & Family Welfare Department Gujarat
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	Indian System Of Medicine And Homeopathy
वस्तु श्रेणी /Item Category	Event or Seminar or Workshop or Exhibition or Expo Management Service - National; Workshop; Complete Execution of Activity; Outdoor Event; Full day
अनुबंध अवधि /Contract Period	4 Month(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	18 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
न्यूनतम मूल्य/Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	27000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	5

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

DISTRICT AYURVED OFFICER

Indian system of medicine and homeopathy, Health & Family Welfare Department Gujarat, N/A,
(Dr Kajal Madhikar)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs) from the State of Bid Inviting Authority: Purchase preference will be given to MSEs as Micro and Small Enterprises from the State of Bid Inviting Authority. If the bidder wants to avail the Purchase preference, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+20% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work to be uploaded by the Buyer:[1759922168.pdf](#)

Event Or Seminar Or Workshop Or Exhibition Or Expo Management Service - National;

Workshop; Complete Execution Of Activity; Outdoor Event; Full Day (6)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Location of event	National
State	NA
District	NA
pincode	NA
Nature of events	Workshop
Category of work required	Complete Execution of Activity
Event premises	Outdoor Event
Duration of event	Full day
Coverage of the event	Photography , Report Writing
Boarding	Lunch , One High Tea , Water Bottles
Inclusion for the event	Backdrop Standees , Certificates , Flower Decoration , Mike and Sound Setup
Seating arrangement	Cluster/Banquet Seating
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Estimated/ Indicative number of participants in the event	100

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	Yes
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प्राचल/Parameter	मूल्य/Values
कोर / Core	100000

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of event to be organized	अतिरिक्त आवश्यकता /Additional Requirement
1	Rajubhai Akbarbhai Kotadia	396445, District Ayurved Officer, Ayurved Branch, 3rd Floor, District Panchayat, Junathana, Navsari. 396445	6	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

DISTRICT AYURVED OFFICER
payable at
NAVSARI

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

5. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

WORK OF SCOPE:

PLACES FOR EVENT -6(NAVSARI DISTRICT)
(EACH TALUKA ONE EVENT)

1. NAVSARI TALUKA- GANESH SISODRA VILLAGE
2. JALALPORE TALUKA-JALALPORE CITY

3. CHIKHLI TALUKA- TEJLAV VILLAGE
4. GANDEVI TALUKA- GANDEVI CITY
5. KHERGAM TALUKA- KHERGAM VILLAGE
6. VANSDA TALUKA- UNAI VILLAGE

DATE OF EACH EVENT WILL BE DECIDED BY BUYER COMMITTEE MOSTLY IN EACH MONTH FIRST AND LAST WEEK. (NOVEMBER 25-FEB 26)

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Service Scope:

ATC

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1. AUTO RIKSHAW PRACHAR PRASAR WITH PAMPHLETS FOR EVENT BEFORE ONE DAY IN SAME VILLAGE AND NEARBY VILLAGES
2. GIFTS FOR MAIN AND NEARBY GUESTS ALONG WITH PLANT POTS FOR GUESTS
3. BUQUE FOR CHIEF AND NEARBY GUESTS
4. WELCOME GATE DECORATION ON EVENT PLACE DOOR
5. SELFIE POINT OF AYUSH DEPT. THEME SUGGESTED BY BUYER
6. VEHICLE FACILITIES FOR PANCHKARMA INSTRUMENTS AND OTHER MEDICINE ,IEC MATERIALS ETC TO TAKE AND DROP FROM NEARBY DISPENSARIES
7. DEPARTMENTAL CABINS OF ALUMINIUM/PVC PLATES FOR EACH DEPT. -TOTAL 17
8. EACH DEPARTMENTS NEEDED 4 CHAIRS AND 1 TABLE.
9. WELCOME DRINK FOR GUESTS.
10. COMPLETE EXECUTION OF ACTIVITY WILL BE RESPONSIBILITY OF SELLER
11. EVENT PREMISES IS BUYER PREMISE SO SELLER HAVE TO WORK IN THAT
12. FULL DAY DURATION WILL BE FOR EVENT.
13. COVERAGE OF PHOTOGRAPHY AND REPORT WRITING AND GIVING BITES IN NEWSPAPER WILL BE RESPONSIBILITY OF SELLER
14. MORNING HIGH TEA AND BREAKFAST, LUNCH OF 100 PERSONS WITH WATER BOTTLES FACILITIES FOR EACH PARTICIPANTS IN WHOL

- E EVENT WILL BE TAKEN BY SELLER
15. FLOWER DECORATION FO STAGE,MIKE AND SOUND SYSTEM OF WHOLE EVENT, STAGE WITH STAGE BANNER ETC
 16. WELCOME AND DHANVANTARY LORD LAMPING AND OTHER FACILITIES
 17. SEATING ARRANGEMENT WILL BE OF AS LIKE CLUSTER
 18. IF PLACE OF EVENT WILL BE IN OPEN GROUND OF ANY EVENT, THE N SELLER WILL HAVE TO BUILD MANDAP FOR WHOLE EVENT AND CABINS FOR DEPT.ETC OTHER FACILITIES.
 19. MINERAL WATER FACILITIES WITH DISPOSABLE GLASSES FOR COMMON PEOPLE COMING FOR AYUSH CAMP.
 20. HAND WASH BASIN FACILITY FOR GUESTS AND OTHER PARTICIPIENTS AFTER LUNCH WILL BE RESPONSIBILITY OF SELLER.
 21. ON STAGE, 8-10 SOFAS (3 SEATER) WITH TEAPOI AND OTHER FACILITIES
 22. TABLES WITH CHAIRS FOR STAGE COMITEE AND MEDIA PEOPLE MUST BE KEPT BY SELLER.
 23. HIGH VOLTAGE FOX LIGHTING FACILITIES FOR EVENT IF NEEDED FOR ANY EVENT.
 24. EVENT PLACE RENT WITH ELECTRICITY AND ANY OTHER CHARGES WILL BE RESPONSIBILITY OF SELLER
 25. BREAKFAST AND LUNCH SHOULD BE FRESHLY MADE AND AS PER BUYER DEMAND.
 26. BIG SIZE FANS ACCORDING TO NEED AND AS PER BUYER REQUIREMENT FOR EACH EVENT

IEC MATERIALS

1. PAMPHLETS OFFSET PAPER SINGLE COLOUR OF A8 SIZE-2000 FOR EACH EVENT
2. BANNERS (STAR) OF 3*5 SIZE -5 FOR PRACHAR PRASAR FOR EACH EVENT
3. STAGE BANNER OF SIZE 10*12 OR OTHER SIZE AS PER STAGE SIZE -1 FOR EACH EVENT
4. DEPARTMENTAL BANNER OR STICKERS 3*2 SIZE FOR EACH DEPT.
5. WELCOME BANNER OF 4*6 -1 FOR EACH EVENT.
6. SELFIE POINT OF AYUSH DEPT. THEME-1

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Additional Terms and Condition

1. Bidder must have work experience for 1 financial years for the sim

ilar category within bid end date.

2. Bidder must need to upload last 3 years turnover which contain minimum twice bid value certificate issued by CA.
3. The Bidding Agency/Firm/Institution Need To Upload GST Certificate.
4. Bidder need to upload ATC (all terms & conditions) accepted certificate.
5. As per tender condition, the entire document must be scan and upload online. Out of all documents validity of all documents must be alive. At the time of verification of documents by buyer team if any documents validity is over, then bidder will be declared as a disqualified.
6. The bidder must have to submit an undertaking in affidavit Rs. 300/- stamp paper that they not been blacklisted/debarred by any state government/central Gov. /PSU in last three years as on last date of bid submission.
7. For EMD bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End Date. EMD Exemption given according to Gujarat state procurement policy 2024.
8. The Bidding Agency/Firm/Institution Need To Upload Gumastadhar Registration Certificate.
9. Bidder must have registered office in Gujarat and registered relevant evidence must be uploaded with bid.
10. For the any issue related to these bid, legal jurisdiction will be Navsari only.

अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in

the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला

सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---