

बिड दस्तावेज़ / Bid Document

| बिड विवरण / Bid Details | |
|---|---|
| बिड बंद होने की तारीख/समय / Bid End Date/Time | 04-12-2025 18:00:00 |
| बिड खुलने की तारीख/समय / Bid Opening Date/Time | 04-12-2025 18:30:00 |
| बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date) | 180 (Days) |
| मंत्रालय/राज्य का नाम / Ministry/State Name | Ministry Of Petroleum And Natural Gas |
| विभाग का नाम / Department Name | Indian Oil Corporation Limited |
| संगठन का नाम / Organisation Name | Marketing Division |
| कार्यालय का नाम / Office Name | IoCl Marketing Mso Manmad Bp |
| वस्तु श्रेणी / Item Category | Operation and Maintenance Of Electrical Systems/Electrical Installations - Running and Maintenance of PMCC and Fire Pump House at IOCL Manmad LPG BP and electrical maintenance of IOCL Officers Residential Colony and IOCL Transit camp at Manmad for on.. |
| अनुबंध अवधि / Contract Period | 1 Year(s) |
| एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Exemption for Years of Experience and Turnover | No |
| स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years of Experience and Turnover | No |
| विक्रेता से मांगे गए दस्तावेज़ / Document required from seller | Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid? | No |
| बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या / Minimum number of bids required to disable automatic bid extension | 1 |

| बिड विवरण/Bid Details | |
|---|--|
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended | 3 |
| ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count | 1 |
| बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled | No |
| बिड का प्रकार/Type of Bid | Two Packet Bid |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation | 4 Days |
| न्यूनतम मूल्य/Floor Price | This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value. |
| अनुमानित बिड मूल्य /Estimated Bid Value | 3673337.46 |
| मूल्यांकन पद्धति/Evaluation Method | Total value wise evaluation |
| मध्यस्थता खंड/Arbitration Clause | No |
| सुलह खंड/Mediation Clause | No |

ईएमडी विवरण/EMD Detail

| | |
|-----------------------------|---------------------|
| एडवाइजरी बैंक/Advisory Bank | State Bank of India |
| ईएमडी राशि/EMD Amount | 10000 |

ईपीबीजी विवरण /ePBG Detail

| | |
|-------------------|----|
| आवश्यकता/Required | No |
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Senior Operations Officer
IOCL Marketing MSO Manmad BP, INDIAN OIL CORPORATION LIMITED, Marketing Division, Ministry of Petroleum and Natural Gas
(Prashant Kumar Gupta)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमएसई खरीद वरीयता/MSE Purchase Preference

| | |
|--|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
| सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$ | 15 |
| सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference | 100 |

Limited Tender

| | |
|---|--|
| Limited Tender Applicable | Yes |
| Reason | The competent authority in the Ministry or Department has certified that the demand is urgent, and any additional expenditure involved by not procuring through advertised tender enquiry is justified in view of urgency. The Ministry or Department has placed on record the nature of the urgency and reasons why the procurement could not be anticipated. |
| List of Seller Organization for participation | DEEPAK ELECTRIC WORKS, VISHAL ENTERPRISES, OM PROJECT ENGINEERS, G B TECHNICAL SERVICES, CIS GLOBAL INFRATECH PRIVATE LIMITED, Raj Electronic And Electricals |

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within $L-1 + 15\%$ of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
3. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Please upload scope of work:[1764235311.pdf](#)

If you want to add additional conditions in addition to standard SLA then please mention the clauses of additional SLA:[1764235927.pdf](#)

Operation And Maintenance Of Electrical Systems/Electrical Installations - Running And Maintenance Of PMCC And Fire Pump House At IOCL Manmad LPG BP And Electrical Maintenance Of IOCL Officers Residential Colony And IOCL Transit Camp At Manmad For On.. (1)

तकनीकी विशिष्टियाँ /Technical Specifications

| विवरण/ Specification | मूल्य/ Values |
|---|---|
| कोर / Core | |
| Operation And Maintenance Service Is Required For | Running and Maintenance of PMCC and Fire Pump House at IOCL Manmad LPG BP and electrical maintenance of IOCL Officers Residential Colony and IOCL Transit camp at Manmad for one year |
| Type of Annual Maintenance Service Provider required | Licensed electrical contractor |
| Status/condition of equipment/machine/system (At the time of bid) | Under AMC and functional |
| Cost of consumable/Material | Cost of consumable to be reimbursed to service provider on actual |
| Cost of spare parts | Cost of spare parts to be reimbursed to service provider on actual |
| एडऑन /Addon(s) | |

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

| | |
|--|-----|
| क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer | Yes |
|--|-----|

| प्राचल/Parameter | मूल्य/Values |
|-------------------|--------------|
| कोर / Core | 259546 |

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

| क्र.सं./S.No. | प्रेषित/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer | पता/Address | संसाधनों की मात्रा / Quantity(Please select 1 in case operation and maintenance service is required for complete system, otherwise mention actual quantity for each line item) | अतिरिक्त आवश्यकता /Additional Requirement |
|---------------|---|--|--|---|
| 1 | Prashant Kumar Gupta | 423104,IOCL LPG BP Manmad, Manmad Nandgaon SH-24 Village-Dhotane(Bk), Taluka Nandgaon, Nashik-423104 | 1 | <ul style="list-style-type: none"> Number of months for which Operations & Maintenance service is required during contract period : 12 |

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Option Clause: Excess Settlement. The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value, including addons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

CHAPTER- A

NOTICE INVITING TENDER

Indian Oil Corporation Ltd, Indane Bottling Pant, MANMAD invites electronic bids through website <https://g>

em.gov.in under two bid system, (Part-I: Techno-Commercial Part & Part-II: Price Part) for the subject work, from experienced Contractors fulfilling the qualifying requirements stated hereunder:

Brief Details of Tender:

| Sr. no. | PARTICULARS | DETAILS |
|---------|--|--|
| 1 | Tender Ref No. | IOCL/MBP/PMCC/LT-02/GEM/25-26 |
| 2 | GEM Bid Number | As per GeM Portal https://gem.gov.in |
| 3 | Name of Work & Location, person to be contacted for site visit, local conditions | <p>Running & Maintenance of PMCC and Fire Pump House at IO CL Manmad LPG BP and electrical maintenance of Servo Complex (IOCL Officers residential Colony) and IOCL Transit camp at Manmad for one year</p> <p>Contact Person: Shri SHIRISH RAO Designation: Chief Plant Manager, MANMAD BP Contact : 9099923249, rshirish@indianoil.in</p> |
| 4 | Estimated Value of Work | <p>Rs 36,73,337.46/- (inclusive of GST at present applicable rate of 18%) for ONE YEAR. Floor Price is applicable in the tender and the amount is Rs 31,14,552.00/-(inclusive of GST at present applicable rate of 18%)</p> <p>Service Providers are advised to quote against the GeM bid value of Rs 5,58,785.46/- (inclusive of GST) for a period of One year. IOCL GST FOR MAHARASHTRA: 27AAACI1681G1ZP</p> |
| 5 | Tender Fee | Nil, Bidders are required to download the tender documents from GeM website (https://gem.gov.in) |
| 6 | Earnest Money Deposit | <p>Bidders to note that there shall be EMD of Rs. 10,000.00/- (Rupees Ten Thousand only)</p> <p>Exemption from submission of EMD:</p> <ol style="list-style-type: none"> MSE (Micro & Small Enterprises) Parties registered as per MSME D Act, 2006 (Udyam Registration Number or Any other body specified by Ministry of MSE) are exempted categories from payment of EMD provided that the certificate shall be valid on the date of tender. Government organization & Public Sector Undertaking of the Central / State Government JV / subsidiary companies of IOCL <p>Tenderers not paying EMD or not submitting valid exemption certificate shall be liable to be rejected.</p> <p>Mode of payment of Earnest Money:</p> <ol style="list-style-type: none"> Payment through E Pay One portal https://epayone.indianoil.in/ <p>If EMD is submitted in any manner other than aforesaid, the Tender is liable to be rejected.</p> <p>Offers received without EMD as per tender requirement shall be liable for rejection. In cases where the rejection on account of non-submission of EMD is resulting in 2 or less offers; bidder(s) who have not submitted EMD, shall be given only one chance to submit EMD in online form within a given deadline.</p> |
| 7 | TENDER DOWNLOAD PERIOD FROM TENDER PORTAL: | |

| | | |
|----|---|--|
| a) | DOWNLOAD PERIOD OF TENDER DOCUMENT STARTS | As per GeM Portal https://gem.gov.in |
| b) | SEEK CLARIFICATION START DATE | As per GeM Portal https://gem.gov.in |
| c) | SEEK CLARIFICATION END DATE | As per GeM Portal https://gem.gov.in |
| d) | PRE-BID CONFERENCE | NA |
| e) | DUE DATE & TIME OF UPLOAD OF TENDER DOCUMENTS | As per GeM Portal https://gem.gov.in – IOCL at its discretion may extend the deadline for submission of the bids. Tender documents can be downloaded free of charge from the website https://gem.gov.in during the above period. |
| f) | DATE & TIME OF OPENING OF TECHNICAL COMMERCIAL BID | As per GeM Portal https://gem.gov.in – Tender (Techno-commercial) shall be opened on above date/time or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders. |
| 8 | TENDER VALIDITY | Offer shall be valid for 180 Days from date of opening of technical bid. In case of requirement, IOCL may seek further extension of the validity of the offer from the bidders. Because of exigencies, if bidders are advised to extend their validity, the same should be without any deviation and without any change in the prices. However, the bidders would be allowed to withdraw the bid in case they do not wish to extend the validity. But, if a bidder deviates or changes price, its offer shall be rejected. |
| 9 | PERIOD OF CONTRACT | The contract will be valid for One year from the date of issuance of LOI. Successful bidder shall be issued Letter of Intent/ Acceptance (LOI/LOA) by IOCL and shall be given 10 days' time to complete all the formalities related to issuance of the work order. In case of any delay in completion of formalities for issuance of work order by the successful bidder, the site shall be deemed to be handed over to the successful bidder on the 16th day of the issuance of (LOI/LOA). The site handing over shall be considered from the date of LOI awarded to the successful bidder. Work order and LOI/A shall be issued through mail and/or speed post. The successful bidder shall have to submit their acceptance of LOI/A and the work order without any conditions and qualifications, by signing and applying their stamp on each page of the documents. |

| | | |
|----|---|--|
| 10 | Security Deposit | <p>Successful bidder shall have to submit Security deposit (SD) cum Performance Guarantee within 15 days after issuance of Letter of Acceptance.</p> <p>Security Deposit shall be 5% of total contract value excluding GST. SD may be paid by electronic mode through:</p> <p>(A) E-Pay One Portal https://epayone.indianoil.in/</p> <p>(B) Bank Guarantee will be accepted if SD amount is above Rs. One Lacs. This Bank IOCL/MBP/PMCC/LT-02/GEM/25-26 Guarantee shall be valid up to a period of 3 (three) months beyond the end of the Defects Liability period.</p> <p>Entire SD Cum Performance Guarantee amount may be paid by the above Pay mode.</p> <p>The security deposit Cum Performance Guarantee will be released after defect liability period. No interest will be allowed on security deposit Cum Performance Guarantee.</p> <p>All the works carried out by the Contractor shall be covered under defect liability period for a period of 12 (twelve) months from the date of completion.</p> |
| 11 | MODE OF TENDER SUBMISSION | Bidders may please note that this is GeM tender and can only be downloaded and submitted from GeM portal |
| 12 | Number of contractors required | One (Please refer evaluation criteria of the tender) as this tender is non-split tender. |
| 13 | Brief description of the job involved | Running & Maintenance of PMCC and Fire Pump House and electrical maintenance of Servo Complex (IOCL Officers residential Colony) and IOCL Transit camp for one year at Indane Bottling Plant Manmad for One year |
| 14 | Nature of Tender | Service AMC contract |
| 15 | ELECTRICAL LICENSE | |
| | <p>A. Party should submit a valid electrical license under rule 45 of IE Rules 1956, issued by any state Government Authority. The license should be valid on the date of the closing date of tender submission. Parties who have applied for renewal of license should enclose proof of acknowledgement of application made in this respect towards their claim.</p> <p>B. In case the bidder does not have an electrical license for the state where work is to be executed, the bidder submits an undertaking for electrical license under IE RULE 1956.</p> <p>C. In case of non-submission of valid electrical license or proof of acknowledgement of application made for renewal of electrical license the bidders bid shall be liable to be rejected.</p> | |
| 16 | <p>Evaluation criteria: Other Mandatory Documents: Following criteria shall also be considered for commercial evaluation: -</p> <p>(In case bidder does not submit these documents as mentioned below, then the bid shall be liable for rejection)</p> | |

16.1 Power of Attorney (POA): Authority of the person uploading the bids with his DSC shall be required to be submitted in the bids.

Document required showing the authority of the person uploading & submitting the bid with his Digital Signature Certificate shall be as given in the following table.

| | |
|-------------------------------------|--|
| In case of Proprietary Concern - | <ul style="list-style-type: none"> If the bid is submitted by the proprietor, no POA is required. However, he will have to upload undertaking certifying that he is sole proprietor, as per format (Annexure-1) given in the tender. If the bid is submitted by person other than proprietor, POA authorizing the person to submit bid on behalf of the concern is to be submitted. |
| In case of Company - | <ul style="list-style-type: none"> Certified copy of Board Resolution authorizing the person submitting the bid on behalf of the company. <p>OR</p> <ul style="list-style-type: none"> POA and the supporting Board Resolution authorizing the person submitting the bid on behalf of the company. |
| In case of Partnership Firm / LLP | POA along with Deed of Partnership / LLP Agreement. |
| In case of Co-Operative Society | Copy of resolution passed as per Society Rules authorizing the person submitting the bid on behalf of the Society. |

16.2 Undertaking for Acceptance of Tender Terms and Conditions in lieu of tender documents, as per format attached separately. **(Annexure-A)**
Bidders shall upload this document against submission of complete set of technical bid documents as a token of their acceptance

16.3 Performa for Insolvency Resolution / Liquidation / Bankruptcy **(Annexure-B)**

16.4 Certificate For Bidders from A Country Which Shares A Land Border With India. **(Annexure-C)**

16.5 Declarations for non-tampering of tender as per format given in the tender. **(Annexure-D)**

16.6 Declarations for "Holiday Listing" as per format given in the tender. **(Annexure-E)**

16.7 Declarations "A, B, C & D" as per format given in the tender **(Annexure-F)**.

16.8 Undertaking For Business Transaction Status of Bidders. **(Annexure-G)**

16.9 Undertaking on No Multiple Bidding. **(Annexure-I)**

16.10 Confirmation on applicability of "Micro and Small Enterprises Order 2012" **(Annexure-L)**

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| 17 | Escalation / de-escalation | Escalation / de-escalation shall be applicable. In case of any revision in the rate of statutory minimum wages during the contract period, the contractor shall be compensated for the additional implication arising out of the revision, including the implication on related statutory payments, based on proof of payments to the contract workmen by the contractor i.e. wage sheet, PF challan, ESI challan, Bonus etc. to establish the differential implication |
| 18 | Public Procurement (Preference to Make in India), 2017 and amendments thereof (PPP - MII) | Not Applicable |
| 19 | Purchase Preference to Micro and Small Enterprises (MSEs) Bidders (PPP - 2012) | Applicable (Refer Part B) |
| 20 | Right of Owner to accept or reject tenders | <p>a) Tender process can be abandoned without assigning any reason thereof. No compensation shall be paid for the efforts made by the bidder.</p> <p>b) IOCL has the right to reject any or all the tenders or any part of a tender so received, and no compensation shall be paid for the efforts made by the bidder. Reasons for rejection shall be disclosed on written representation by the concerned bidder whose bid is rejected.</p> <p>c) No bidder shall contact the OWNER on any matter relating to its bid from the time of the bid opening to the time that the contract is awarded. Any effort by a Bidder or Bidder's agent, consultant or representative, howsoever described to influence the OWNER in any way concerning scrutiny, consideration, evaluation or computation of the Bid(s) or decision concerning award of contract shall entail rejection of Bid.</p> <p>d) Although ordinarily the lowest responsive bid amongst the bids submitted by bidders and considered by the OWNER as qualified and competent, shall be preferred, the OWNER reserves the right not to accept the lowest bid if, in its opinion, this would not be in interest of the works.</p> |
| 22 | Invalid Tenders/ Tender liable for rejection | <p>Tender is invalid and shall be rejected in the following circumstances:</p> <ul style="list-style-type: none"> (i) Does not fulfil minimum qualification criteria prescribed in the tender documents. (ii) In case the bidder misrepresents facts or submits, forged, false or fabricated document. (iii) Bidder is holiday listed as per prevailing holiday listing guidelines. (iv) Bidder is banned for participation in tenders for a specific period as per CPE guidelines wherever applicable. (v) If insolvency resolution process has commenced (viz. application has been admitted by Adjudicating Authority and moratorium has been imposed and IRP has been appointed) or liquidation or bankruptcy proceedings have commenced in respect of bidder in terms of Insolvency and Bankruptcy Code, 2016 or any other applicable law (in cases where code is not applicable) at any stage of evaluation of bid. <p>Tender is also liable for rejection if the bidder:</p> <ul style="list-style-type: none"> (i) If the Earnest Money Deposit is not submitted before closing date and time of tender (In this case summarily rejected). |

- (ii) Stipulates the validity period of the bids lesser to what is stated in the tender document.
- (iii) Quotes the rates or prices in documents other than price bid documents (for two-bid tenders).
- (iv) Stipulates his own conditions and refuse to withdraw them.
- (v) Does not disclose the full names and addresses of all his partners in the case of a partnership concern.
- (vi) Does not fill in and sign the tender acceptance formats as specified in the tender.
- (vii) Does not have his PF Code/ number from the Regional Provident Fund Commissioner. However, PSUs / organizations having their own PF trust / Govt. PF are considered 'At Par' with the bidders registered with the PF authorities, the necessary documentary evidence shall be submitted along with the bid.
- (viii) If the bids are partly quoted
- (ix) If the bids contain unacceptable terms and conditions.
- (x) Any discrepancy done with the BOQ uploaded on the GeM portal.
- (xi) If in any of the previous tenders, it was found that the bidder is Noncompliant to taxation laws and statutes
- (xii) Offer from following types of bidders will not be accepted
 - (a) Who are under liquidation, court receivership or similar proceedings.
 - (b) Whose insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in case where Code is not applicable) at any stage of evaluation of the bid. In case where the bid of the L-1 bidder is rejected on the aforesaid grounds during the period between price-bid-opening and award-of contract, then the bid of the next eligible bidder will be considered for further processing.
 - (c) Consultant or their subsidiary company or companies under the management of consultant for execution of the same project for which they are working as consultant.
 - (d) Foreign bidders participating in domestic /national tender.
 - (e) Offer from joint bidders / consortium, unless specifically permitted in the tender for such bidding.

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| 23 | Bidder's right to question on rejection | <p>Post techno-commercial evaluation, if any bidder is dissatisfied and has a query regarding his/her qualification, he/she can raise the representations in the below mentioned manner.</p> <p>Officers nominated to receive representations: -</p> <p>Name: - SHIRISH RAO Designation: - CHIEF PLANT MANAGER, MANMAD BP Contact details: -As mentioned in NIT</p> <p>Such representation must be sent to tender inviting authority within 24 / 48 hrs. (or the allowed time in the portal) of freezing of evaluation on e-portal.</p> <p>Only a directly affected bidder can represent in this regard.</p> <p>Only a bidder who has participated in the concerned procurement process i.e. prequalification, bidder enlistment or bidding can make such representation.</p> <p>In case pre-qualification bid has been evaluated before the bidding of technical/ financial bids, an application for review in relation to the technical/ financial bid may be filed only by a bidder who has qualified in pre-qualification bid.</p> <p>In case technical bid has been evaluated before the opening of the financial bid, an application for review in relation to the financial bid may be filed only by a bidder whose technical bid is found to be acceptable.</p> <p>Following decisions of the procuring entity in accordance with the provision of internal guidelines shall not be subject to review:</p> <ul style="list-style-type: none"> (i) Determination of the need for procurement. (ii) Selection of the mode of procurement or bidding system. (iii) Choice of selection procedure. (iv) Provisions limiting participation of bidders in the procurement process. (v) The decision to enter negotiations with the L1 bidder. (vi) Cancellation of the procurement process except where it is intended to subsequently retender the same requirements. (vii) Issues related to ambiguity in contract terms may not be taken up after a contract has been signed, all such issues should be highlighted before consummation of the contract by the vendor/ contractor; and (viii) Complaints against specifications except under the premise that they are either vague or too specific to limit competition may be permissible. |
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| 24 | Manner in which the offer is to be submitted | <p>a) The bidder is required to state whether the proprietor is a direct or or is related to any director of IOCL, present or retired, or any partner or member of the firm is a director or is related to any director of IOCL, present or retired; or any of the directors of the company is a director or is related to any director of IOCL, present or retired.</p> <p>b) Bidders should submit their bids as per the format attached with the tender duly filled in and digitally signed. Wherever required, the same shall be submitted on their letterhead. If any other communication or terms and conditions are being attached by the bidder in the tender document, the same shall also be on bidder's letterhead.</p> <p>c) The bidder shall upload the legible scanned copies of the qualification documents within the period of bid submission. The price bid shall also be submitted online only. The price offered by the bidder shall not appear anywhere in any manner in the Technical Bid.</p> |
| 25 | Holiday listing guidelines | <p>The bidder can be put on Holiday list in line with the guidelines laid down for Holiday listing.</p> <p>The Blacklisting / Holiday Listing / Debarment / Banning policy of Indian Oil Corporation Limited can be accessed from any of the following portals:</p> <p>a. www.iocl.com from the link https://iocl.com/uploads/holiday2023.pdf</p> <p>b. Indian Oil e-tenders website (https://iocletenders.nic.in) under the "Announcement" Section</p> |

BUSINESS TRANSACTION STATUS & INSOLVENCY CLAUSE:**BIDDERS UNDER INSOLVENCY OR LIQUIDATION OR BANKRUPTCY PROCEEDINGS UNDER INSOLVENCY AND BANKRUPTCY CODE, 2016**

- a) Tenders who have transferred their ownership rights either in whole or in part to another entity or under process of transfer shall intimate the same to IOCL in their letter head while submitting the bid. IOCL reserves its right to reject the tender of any entity, which has transferred its ownership rights in whole or in part or which is in process of transfer without assigning any reason for such rejection.
- b) If the tenderer refuses or fails to share the information regarding their status of any kind of business transfer process/restructuring etc. in their tender or at any later stage, as applicable, their tender is liable to be rejected by IOCL and without prejudice to any other remedy or action available with IOCL, IOCL shall forfeit the Earnest Money Deposit provided by the tenderer, in any form whatsoever.
- c) Offers from the following type of bidders shall not be considered:
 - i) If the bidder is undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code, 2016 (Code) or any other applicable law (in cases where code is not applicable).
 - ii) Insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in cases where code is not applicable) against/by the bidder at any stage of evaluation of the bid.
 - iii) In the event, insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in cases where code is not applicable) against/by the bidder, after submission of its bid but at any stage of evaluation of the bid, it will be the responsibility of the bidder to inform IOCL within 15 days from the date of order of insolvency resolution process or liquidation or bankruptcy proceeding passed by the Adjudicating Authority namely, National Company Law Tribunal (NCLT) or Debt Recovery Tribunal (DRT) under the Code or any other applicable law (in cases where code is not applicable).
 - iv) If bidder refuses or fails to share the information regarding their status of insolvency resolution process or liquidation or bankruptcy proceeding as sought hereinabove, in their bid or at any later stage, as applicable, their offer is liable to be rejected by IOCL and without prejudice to any other remedy or action available with IOCL, IOCL shall forfeit the Earnest Money Deposit provided by the bidder, in any form whatsoever.
 - v) IOCL reserves the right to cancel/terminate the contract without any liability on the part of IOCL immediately on the commencement of insolvency resolution process or liquidation or bankruptcy proceeding of any party under the contract.
 - vi) In case where the bid of the L-1 bidder is rejected on the aforesaid grounds during the period between Price-Bid-Opening and Award of Contract, then the bid of the next higher eligible bidder will be considered for further processing.
 - vii) If bidder fails to share or misrepresents the information regarding their status of insolvency resolution process or liquidation or bankruptcy proceeding as sought hereinabove and the bidder's bid results in a contract, IOCL, without prejudice to any other remedy or action available with IOCL, shall be within its rights to terminate the resultant contract.

An Undertaking shall be submitted by the bidder in the attached format along with the techno-commercial bid. **(As per Annexure-B)**

OTHER POINTS:**a) Each tender can submit only one bid.**

It is clarified that a person shall be deemed to have submitted multiple bids if he submits more than one bid either individually or in any combination of person (individual capacity, proprietor, affiliates, partnership, association of persons, Company). All such multiple bids shall be liable for rejection. (Annexure-I)

- i) A person shall for this purpose mean an individual, proprietor, any partner, association of persons, affiliate and company.
- ii) A company shall for this purpose include any artificial person whether constituted under the laws of Indian or of any other country.
- iii) A person shall be deemed to have bid in a partnership format or in association of persons format if he is a partner of the firm which has submitted the bid or is a member of any association of persons which has submitted a bid.
- iv) A person shall be deemed to have bid in a Company format if, the person holds more than 10% (ten percent) of the voting share capital of the company which has submitted a bid, or is a Director of the Company which has submitted a bid, or holds more than 10% (ten percent) of voting share capital and/or is a Director of a holding Company which has submitted the bid.
- v) Affiliates of a firm are not permitted to make separate bids directly or indirectly. Two or more parties who are affiliates of one another can decide which affiliate will make the bid. Only one affiliate may submit a bid. If two or more affiliates submit more than one bid, then all such bids shall be liable for rejection.

b) Bids from Consortium or MOU parties shall not be accepted.**c) The tenders will be summarily liable for rejection if EMD not submitted/ as per GeM portal as mentioned in NIT.****d) The bid of the party will also be rejected on the following grounds:**

- i) Tenderer not meeting tender qualifying parameter norms specified / not submitting prequalifying and other commercial criteria documents as per NIT.
- ii) Non-withdrawal of conditions imposed in tender document & conditions imposed during negotiations.
- iii) Tenderer submitting fabricated/ false/ forged documents for the tender.
- iv) Tenderer put on holiday list during the pendency of this tender.

e) Tenderers to please note carefully the above schedule for Pre-Bid Conference since all the clarifications, if any, regarding Technical/ Commercial conditions shall be given therein. Tenderers are advised to ensure that their queries must reach by e-mail addressed to the Contact person as specified in NIT at least two working days in advance for this purpose. Tenderers may also note that after the clarifications are given against the points discussed in Pre-Bid conference, no further deviation shall be permitted, and such clarifications shall be binding on all bidders. All are requested to attend the Pre-Bid conference.**f) Any Addendum/ Corrigendum/ Sale Date Extension in respect of the tender shall be issued on website <https://gem.gov.in> only & no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit website to keep themselves updated.****g) All bidders must login and visit their DASHBOARD on regular basis to get the timely updates related to any communication sent in the form of e-mail/SMS by system****h) Legal dispute, if any, arising during the evaluation of the tender shall be within the jurisdiction of local courts.**

- i) For disputes up to stage of LOA - Lucknow
- ii) For disputes during execution stage -Lucknow

i) IOCL's decision on all matters pertaining to this tender is final and binding for all bidders.**j) Please visit website <https://gem.gov.in> for further details of this tender.****~~k) Bidders may note that the following are attached separately and uploaded in the e-tendering portal:~~**

- ~~i) Special Instructions to bidders for participating in e-tendering~~
- ~~ii) FAQ's online EMD facility in IOCL e-tendering and~~
- ~~iii) Format for Acceptance of Tender Terms and Conditions.~~

I) In case of irreconcilable conflict in technical matters between the provisions in the separate contract documents concerning or governing the same aspect precedence shall be given to the provisions contained in the documents mentioned below in the order in which they are set out below:

- Ø Formal contract
- Ø Acceptance of tender
- Ø Minutes of Pre-Bid meeting
- Ø Agreed variations annexed to the letter of acceptance.
- Ø Addenda to tender documents
- Ø Special terms and conditions of contract
- Ø Special instructions to tenderers
- Ø General conditions of contract
- Ø Instructions to tenderers

Any variation or amendment issued after the execution of the formal contract shall take precedence over the formal contract and all other Contract Documents.

-

Ø IOC reserves the right to complete the evaluation based on the details furnished by the bidder, with or without seeking any additional supporting documents/ clarifications.

Ø

Note:

1. Bidders participating in the tender must submit requisite documents to support their claim to benefits under any of the preference categories mentioned above.

Bidder is to go through “modality regarding evaluation of preferential bidders” mentioned in Instructions to bidders

Others

- (a) **Beware of Fake Communications---** IOCL officials never ask for any financial transaction other than as mentioned in NIT or Tender document. Any communication like Call SMS Email etc. can be made by fraudster. Please do not act on such communication.
- (b) **Physical Bids will not be accepted.** Tender Documents can be downloaded from the website <https://gem.gov.in> and online bids are required to be submitted with Digital signatures on the system. All help files are available at <https://gem.gov.in> website. However, tender issuing authority is not responsible for the delay / non-downloading of tender document by the recipient due to any problem in accessing the GeM website. The tender issuing authority is also not responsible for delay in uploading bids due to any problem in the GeM website.
- (c) **Bidders are required to go through the NIT and tender document carefully and submit the required documents in favor of their credentials and other requirements along with their offer as per instruction given in the Tender.**
- (d) **The bidders must ensure that their offers are submitted electronically in time.**
- (e) **Conditional offers are liable for rejection. Offer shall be evaluated with respect to bid qualification criteria to determine the techno-commercially qualified bidders. Offers of unqualified bidders is liable for rejection.**
- (f) **IOCL reserves the right to accept/reject any or all bids or to split the work amongst various contractors or to award only part of the work or annul the total bid process without assigning any reason whatsoever. No compensation is paid for the efforts made by the contractor in case tendering process is abandoned by IOCL.**
- (g) **Prevailing Government guidelines regarding Purchase Preference shall be applicable.**
- (h) **This tender is Not-Split tender.**

30.0 Tender evaluation criteria:

The procedure for evaluation of tenders shall be as follows:

- 1.1 Only the Technical Bid, of those parties uploading their tenders before due date and time of submission, shall be considered for opening.
- 1.2 The Price Bid of only those parties shall be opened who qualify as per the qualifying parameters after evaluation as mentioned above. Prior intimation will be sent to the qualifying parties regarding due date and time of opening of Price Bid.
- 1.3 The quoted rate shall be inclusive of applicable GST

A sample calculation to derive L-1 bidder is illustrated as furnished below:

| Sl. No. | Item | Annual Value in Rs. |
|---------|--|---------------------|
| 1 | Total expenditure on account of wages of workers to execute the enlisted jobs under on-line activities (Fixed Cost) for One year | 100 (say) |
| 2 | Service charge / profit margin @ 10% on Fixed Cost for One year | 10 |
| 3 | Total Cost for One year | 110 |

Following points to be noted:

- a. Sl. no. 1 is estimated value of Labour Charges for skilled/Highly Skilled labours (excluding Contract

or's profit and including 18% GST) for One year (Based entirely on Statutory wages including PF, ES I, Bonus, leave salary, TA, Uniform/ PPEs, Medical insurance) and hence total price as calculated in the estimate will be treated as Floor Price. Bidders shall not be allowed to reduce prices below the Floor Price.

- I. Estimated value of Job based activities whose cost implication is calculated by considering Minimum wages: - A
- II. Total value/ floor price for Sr. No.1 i.e. B = A
- III. Rate Quoted by Bidder= P
- IV. Excess amount quoted by bidder on Sr. No. 1 i.e. C= P-B
- V. For SOR/WO, Amount C shall be treated as excess amount quoted above for Part A of SR. No.1.
 - b. Sl. no. 2, is the service charges of Contractor. This will be applicable for quoting in the bidding process without any limitation
 - c. It may be noted here that payment to the vendors will be made based on the actual quantity executed as per SOR.
 - d. This GEM bid will be created and published with floor price (minimum value, i.e. Fixed Charges) as depicted above and *"the quoted rates shall not be less than the minimum wage fixed/notified by the Central/ State Government – where the service is performed and shall include all statutory obligations. **However, bids without any element of cost over and above such minimum wage (or below it) shall be treated as 'Nil' price quotation and would be rejected.**"*

Methodology for determining L-1 bidder:

- i. Sl.no.1 of above table will be limited by floor price, bidders to quote at least equal to or above the floor price.
 - ii. Bidder to quote on Sl. no.2.
 - iii. Final Price offered will be sum of Sl. No. 1 and 2 and L1 bidder will be determined based on lowest offered price.
 - iv. No reverse auction is applicable for this tender as per IOCL policy.
- 1.4 Evaluation will be carried out based on landed cost i.e., cost considering 18% GST and Cess. GST is payable as extra at indicated rate by bidder.
 - 1.5 After opening the price bid, the party who has quoted/matched the lowest rate (L1 rate) derived based on landed cost basis as above will be considered for award of work as per Purchase preference criteria, with or without negotiation as per the policy of the Corporation.
 - 1.6 The net amount worked out after taking into cognizance the Quoted Rate plus indicated GST shall be considered as landed cost to arrive at L1 bidder. To elaborate the same, a sample is given below for your reference:

| Rate quoted by the tender | |
|---|----------------------|
| ESTIMATED AMOUNT 'P' SAY: | 100 |
| DISCOUNT OFFERED ON TOTAL (%) ' Q ' SAY: | (-) 10 |
| NET AMOUNT 'R' = P*(1-Q/100) | 90 |
| GST (%) INDICATED BY THE BIDDER 'S' SAY : | 18 |
| APPLICABLE CESS (%) IF ANY 'T' SAY: | 0 |
| (GST PLUS CESS) AMOUNT 'U' | 90*(18+0)/100 = 16.2 |
| LANDED COST 'V' = R + U | 90+16.2=106.2 |

1.7 In case of tie between two or more bidders at L-1 position, GEM modalities will be followed for breaking the tie.

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976,

The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---