

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	11-12-2025 14:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	11-12-2025 14:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Home Affairs
विभाग का नाम / Department Name	Department Of Home
संगठन का नाम / Organisation Name	Intra Ips Portal Ministry Of Home Affairs
कार्यालय का नाम / Office Name	District Jail Port Blair
वस्तु श्रेणी / Item Category	Newspaper & Magazine Supply Service - Weekly News Paper/Magazines Package; Indian Express, The Hindu, Amar Ujala, Sports Star, Front Line, Sarita, Grih Sobha, Sananda, ,Sanmarg, The Daily Telegram, Dweep Samachar, Anandabazar Patrika, Dina Thanthi, E..
अनुबंध अवधि / Contract Period	1 Year(s) 1 Day(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या / Minimum number of bids required to disable automatic bid extension	2

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Single Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित बिड मूल्य /Estimated Bid Value	115000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / <b>Financial Document Indicating Price Breakup Required</b>	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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#### ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### लाभार्थी /Beneficiary :

DDO

District Jail Port Blair, Department of Home, Intra IPS Portal Ministry of Home Affairs, Ministry of Home Affairs (Accounts Officer)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Breakup - [1764426405.xlsx](#)

**Newspaper & Magazine Supply Service - Weekly News Paper/Magazines Package; Indian Express, The Hindu, Amar Ujala, Sports Star, Front Line, Sarita, Grih Sobha, Sananda, ,Sanmarg, The Daily Telegram, Dweep Samachar, Anandabazar Patrika, Dina Thanthi, E.. ( 1 )**

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Service Delivery Schedule	Weekly News Paper/Magazines Package

विवरण/ Specification	मूल्य/ Values
Newspaper/Magazine	Indian Express , The Hindu , Amar Ujala , Sports Star , Front Line , Sarita , Grih Sobha , Sananda , , Sanmarg, The Daily Telegram, Dweep Samachar, Anandabazar Patrika, Dina Thanthi, Eenadu, Malayala Manorama
Language	Bengali , Hindi , Malayalam , Tamil , Telugu , English
एडऑन /Addon(s)	
अतिरिक्त विवरण /Additional Details	
Time Slot for the Delivery of Newspapers and Magazines	9-10

#### अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

#### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Packages	अतिरिक्त आवश्यकता /Additional Requirement
1	Augustin	744103,District Jail, Prothrapur, Port Blair	1	<ul style="list-style-type: none"> <li>Number of Copies per delivery : 1</li> </ul>

#### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

##### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

##### 2. Generic

Option Clause: Excess Settlement. The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value, including addons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.

##### 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

#### Eligibility Criteria

- The bidder must have their own shop in South Andaman region (any relevant documentary evidence must

be submitted).

2. Bidding firms fulfilling the above criteria must mandatorily upload the following documents/certificates:
  - a. Shop registration certificate/ document
  - b. Self-attested copy of PAN card of the firm or proprietor/ partner
  - c. Self-attested copy of GST registration, if applicable
  - d. Other documents, if any.

#### **Terms & Conditions**

- The rate quoted by the firms for the supply of newspaper and magazines should be final and inclusive of all applicable taxes/charges.
- Quote the rates for each newspaper and magazine in the Excel format (Price Breakup) provided in the bid document.
- Revision of rates will not be allowed after the opening of the bid.
- Description & quantity of newspaper and magazines required:

SI No.	Description	Qty.
<b>A.</b>	<b>English Newspaper(Daily)</b>	
1.	The Hindu	02
2.	Indian Express	02
<b>B.</b>	<b>Hindi Newspaper(Daily)</b>	
3.	Sanmarg	02
4.	Amar Ujala	02
<b>C.</b>	<b>Local English Newspaper(Daily)</b>	
5.	The Daily Telegram	03
<b>D.</b>	<b>Local Hindi Newspaper(Daily)</b>	
6.	Dweep Samachar	03
<b>E.</b>	<b>Bangla Newspaper(Daily)</b>	
7.	Anandabazar Patrika	01
<b>F.</b>	<b>Tamil Newspaper(Daily)</b>	
8.	Dina Thanthi	01
<b>G.</b>	<b>Telugu Newspaper(Daily)</b>	
9.	Eenadu	01
<b>H.</b>	<b>Malayalam Newspaper(Daily)</b>	
10.	Malayala Manorama	01
<b>I.</b>	<b>English Magazine(Fortnightly)</b>	
11.	Sportstar	01
12.	Frontline	01
<b>J.</b>	<b>Hindi Magazine(Fortnightly)</b>	

13.	Sarita	01
14.	Grih Sobha	01
<b>K.</b>	<b>Bangla Magazine(Fortnightly)</b>	
15.	Sananda	01

- The supplier shall deliver the newspaper and magazines at the consignee location: District Jail, Prothrapur, Sri Vijaya Puram.
- Transportation & labour charges up to consignee location shall be borne by the supplier.
- The successful bidder shall submit a Performance Guarantee @5% of the total contract value within two weeks (14 days) from the date of award of the contract. The Performance Guarantee must be submitted in an acceptable form, drawn in favour of the Drawing and Disbursing Officer, District Jail, Prothrapur, Sri Vijaya Puram, from a commercial bank.
- The validity period of the contract shall be 01 year from the date of acceptance of contract, it may be extended for a further period of up to 03 months or till finalization of the new bid, whichever is earliest.
- No relaxation shall be allowed for delayed supply under any circumstances, except under force majeure conditions such as natural calamities, strikes, or other unforeseen events beyond the control of the supplier.
- It is the sole responsibility of the supplier to deliver the newspaper and magazines in good condition.
- If the seller fails to deliver the newspaper and magazines within the original/re-fixed delivery period (s) specified in the contract, the buyer will be entitled to deduct/ recover the Liquidated Damages for the delay, unless covered under force majeure conditions, @0.5% of the contract value of delayed quantity per week or part of the week of delayed period as per-estimated damages not exceeding 10% of the contract value of delayed quantity without any controversy/ dispute of any sort whatsoever.
- The bid-inviting authority, at its discretion and depending on the actual needs of the department, reserves the right to increase or decrease the quantity by up to 25%, without any change in the terms and conditions or the prices quoted by the bidder. The department also reserves the right to procure the full or partial quantity from the L1 bidder, stating the reason for doing so.
- In case the suppliers fail to honour the commitment after acceptance of the contract this department will be liable to forfeit the performance security lying with us. More than one such default would also cause debarment & exclusion of such bidders and cease all transactions with the firm.
- The acceptance of the bid rests with the Superintendent, District Jail, Prothrapur, Sri Vijaya Puram, who is not bound to accept the lowest or any bid and reserves the right to reject any or all bids without assigning any reason.
- The bidder shall not sub-let or entrust the work to any other agency.
- Advance payment will not be made under any circumstances.
- The supplier shall submit the invoice/bills on the GeM portal in parts or in total.
- The supplier shall comply with all applicable state, local, and central laws, as well as statutory rules and regulations.
- Arbitration and Jurisdiction: Both parties shall make every effort to resolve any disagreement or dispute arising in connection with the agreement amicably. In case of failure, all disputes shall be referred to a sole arbitrator appointed by the Hon'ble Lt. Governor, A&N Islands. The arbitration proceedings shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996. The venue for arbitration shall be Sri Vijaya Puram, A&N Islands. If arbitration fails, disputes shall fall under the jurisdiction of the competent court at Sri Vijaya Puram, A&N Islands.

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-**

**compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**