

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	16-12-2025 11:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	16-12-2025 11:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Defence
विभाग का नाम / Department Name	Department Of Military Affairs
संगठन का नाम / Organisation Name	Indian Army
कार्यालय का नाम / Office Name	*****
कुल मात्रा / Total Quantity	8
वस्तु श्रेणी / Item Category	Toner Cartridges / Ink Cartridges / Consumables for Printers (Q2)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Exemption for Turnover	Yes   Complete
टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Exemption for Turnover	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Certificate (Requested in ATC), OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या / Minimum number of bids required to disable automatic bid extension	2

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	50% Lowest Priced Technically Qualified Bidders
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Toner Cartridges / Ink Cartridges / Consumables for Printers
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई खरीद वरीयता/MII Purchase Preference**

एमआईआई खरीद वरीयता/MII Purchase Preference	No
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
6. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available.

Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

## **Toner Cartridges / Ink Cartridges / Consumables For Printers ( 2 pieces )**

### **तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

<b>विवरण/Specification</b>	<b>विशिष्टि का नाम /Specification Name</b>	<b>बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)</b>
GENERIC	<b>Product Class of Cartridge</b>	OEM
	<b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b>	HP
	<b>Type of Cartridge/Consumable</b>	Ink Bottle
	<b>Color of the Ink/Toner</b>	Cyan
	<b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>	HP DeskJet GT 5810 All-in-One Printer, HP DeskJet GT 5811 AiO Printer, HP DeskJet GT 5820 AiO Printer, HP DeskJet GT 5821 AiO Printer, HP INK TANK 115 AP, HP INK TANK 118 AP, HP INK TANK 119 AP, HP Ink Tank 310 AiO Printer, HP INK TANK 311 EM AIO LO CN, HP Ink Tank 315 AiO Printer, HP Ink Tank 316 AiO Printer:IN-en, HP Ink Tank 318 AiO Printer, HP Ink Tank 319 AiO Printer, HP INK TANK 411 EM WL LO CN, HP Ink Tank WL 410 AiO Printer, HP Ink Tank WL 415 AiO Printer, HP Ink Tank WL 418 AiO Printer, HP Ink Tank WL 419 AiO Printer, HP Smart Tank 210 All-in-One, HP Smart Tank 500 AiO Printer, HP Smart Tank 508 AiO Printer, HP Smart Tank 511 AiO Printer, HP Smart Tank 515 AiO Printer, HP Smart Tank 516 All-in-One Printer:IN-en, HP Smart Tank 518 AiO Printer, HP Smart Tank 519 AiO Printer, HP Smart Tank 520 All-in-One, HP Smart Tank 521 All-in-One, HP Smart Tank 525 All-in-One, HP Smart Tank 529 All-in-One, HP Smart Tank 530 AiO Printer, HP Smart Tank 531 AiO Printer, HP Smart Tank 538 All-in-One Printer, HP Smart Tank 580 AiO Printer, HP Smart Tank 581 AiO Printer, HP Smart Tank 585 All-in-One, HP Smart Tank 589 All-in-One, HP Smart Tank 615 AiO Printer, HP Smart Tank 618 AiO Printer, HP Smart Tank 670 AiO Printer, HP Smart Tank 675 AiO Printer, HP Smart Tank 678 AiO Printer, HP Smart Tank 720 AiO Printer, HP Smart Tank 725 AiO Printer, HP Smart Tank 728 AiO Printer, HP Smart Tank 750 AiO Printer, HP Smart Tank 755 AiO Printer, HP Smart Tank 758 AiO Printer, HP Smart Tank 790 AiO Printer, HP Smart Tank 795 AiO Printer, HP Smart Tank 798 AiO Printer, SMART TANK 416 DM WL BASE WW
	<b>Model Number of OEM's Printer Cartridge/Consumable</b>	HP GT52 Cyan Original Ink-M0H54AA

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>	5001 to 10000, 10001 to 15000, 15001 to 20000, 20001 to 30000, 30001 to 40000, 40001 to 50000, 50001 to 70000, 70001 to 100000, 100001 to 500000, 500001 to 1000000, 1000001 to 1500000 Or higher

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****LUCKNOW	2	15

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 2 pieces )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	<b>Product Class of Cartridge</b>	OEM
	<b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b>	HP
	<b>Type of Cartridge/Consumable</b>	Ink Bottle
	<b>Color of the Ink/Toner</b>	Yellow

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>	HP DeskJet GT 5810 All-in-One Printer, HP DeskJet GT 5811 AiO Printer, HP DeskJet GT 5820 AiO Printer, HP DeskJet GT 5821 AiO Printer, HP INK TANK 115 AP, HP INK TANK 118 AP, HP INK TANK 119 AP, HP Ink Tank 310 AiO Printer, HP INK TANK 311 EM AIO LO CN, HP Ink Tank 315 AiO Printer, HP Ink Tank 316 AiO Printer:IN-en, HP Ink Tank 318 AiO Printer, HP Ink Tank 319 AiO Printer, HP INK TANK 411 EM WL LO CN, HP Ink Tank WL 410 AiO Printer, HP Ink Tank WL 415 AiO Printer, HP Ink Tank WL 418 AiO Printer, HP Ink Tank WL 419 AiO Printer, HP Smart Tank 210 All-in-One, HP Smart Tank 500 AiO Printer, HP Smart Tank 508 AiO Printer, HP Smart Tank 511 AiO Printer, HP Smart Tank 515 AiO Printer, HP Smart Tank 516 All-in-One Printer:IN-en, HP Smart Tank 518 AiO Printer, HP Smart Tank 519 AiO Printer, HP Smart Tank 520 All-in-One, HP Smart Tank 521 All-in-One, HP Smart Tank 525 All-in-One, HP Smart Tank 529 All-in-One, HP Smart Tank 530 AiO Printer, HP Smart Tank 531 AiO Printer, HP Smart Tank 538 All-in-One Printer, HP Smart Tank 580 AiO Printer, HP Smart Tank 581 AiO Printer, HP Smart Tank 585 All-in-One, HP Smart Tank 589 All-in-One, HP Smart Tank 615 AiO Printer, HP Smart Tank 618 AiO Printer, HP Smart Tank 670 AiO Printer, HP Smart Tank 675 AiO Printer, HP Smart Tank 678 AiO Printer, HP Smart Tank 720 AiO Printer, HP Smart Tank 725 AiO Printer, HP Smart Tank 728 AiO Printer, HP Smart Tank 750 AiO Printer, HP Smart Tank 755 AiO Printer, HP Smart Tank 758 AiO Printer, HP Smart Tank 790 AiO Printer, HP Smart Tank 795 AiO Printer, HP Smart Tank 798 AiO Printer, SMART TANK 416 DM WL BASE WW
	<b>Model Number of OEM's Printer Cartridge/Consumable</b>	HP GT52 Yellow Original Ink-M0H56AA
	<b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>	5001 to 10000, 10001 to 15000, 15001 to 20000, 20001 to 30000, 30001 to 40000, 40001 to 50000, 50001 to 70000, 70001 to 100000, 100001 to 500000, 500001 to 1000000, 1000001 to 1500000 Or higher

**परिषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परिषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****LUCKNOW	2	15

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 2 pieces )**

## तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	<b>Product Class of Cartridge</b>	OEM
	<b>Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable</b>	HP
	<b>Type of Cartridge/Consumable</b>	Ink Bottle
	<b>Color of the Ink/Toner</b>	Magenta
	<b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>	HP DeskJet GT 5810 All-in-One Printer, HP DeskJet GT 5811 AiO Printer, HP DeskJet GT 5820 AiO Printer, HP DeskJet GT 5821 AiO Printer, HP INK TANK 115 AP, HP INK TANK 118 AP, HP INK TANK 119 AP, HP Ink Tank 310 AiO Printer, HP INK TANK 311 EM AiO LO CN, HP Ink Tank 315 AiO Printer, HP Ink Tank 316 AiO Printer:IN-en, HP Ink Tank 318 AiO Printer, HP Ink Tank 319 AiO Printer, HP INK TANK 411 EM WL LO CN, HP Ink Tank WL 410 AiO Printer, HP Ink Tank WL 415 AiO Printer, HP Ink Tank WL 418 AiO Printer, HP Ink Tank WL 419 AiO Printer, HP Smart Tank 210 All-in-One, HP Smart Tank 500 AiO Printer, HP Smart Tank 508 AiO Printer, HP Smart Tank 511 AiO Printer, HP Smart Tank 515 AiO Printer, HP Smart Tank 516 All-in-One Printer:IN-en, HP Smart Tank 518 AiO Printer, HP Smart Tank 519 AiO Printer, HP Smart Tank 520 All-in-One, HP Smart Tank 521 All-in-One, HP Smart Tank 525 All-in-One, HP Smart Tank 529 All-in-One, HP Smart Tank 530 AiO Printer, HP Smart Tank 531 AiO Printer, HP Smart Tank 538 All-in-One Printer, HP Smart Tank 580 AiO Printer, HP Smart Tank 581 AiO Printer, HP Smart Tank 585 All-in-One, HP Smart Tank 589 All-in-One, HP Smart Tank 615 AiO Printer, HP Smart Tank 618 AiO Printer, HP Smart Tank 670 AiO Printer, HP Smart Tank 675 AiO Printer, HP Smart Tank 678 AiO Printer, HP Smart Tank 720 AiO Printer, HP Smart Tank 725 AiO Printer, HP Smart Tank 728 AiO Printer, HP Smart Tank 750 AiO Printer, HP Smart Tank 755 AiO Printer, HP Smart Tank 758 AiO Printer, HP Smart Tank 790 AiO Printer, HP Smart Tank 795 AiO Printer, HP Smart Tank 798 AiO Printer, SMART TANK 416 DM WL BASE WW
	<b>Model Number of OEM's Printer Cartridge/Consumable</b>	HP GT52 Magenta Original Ink-M0H55AA
	<b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>	5001 to 10000, 10001 to 15000, 15001 to 20000, 20001 to 30000, 30001 to 40000, 40001 to 50000, 50001 to 70000, 70001 to 100000, 100001 to 500000, 500001 to 1000000, 1000001 to 1500000 Or higher

परेशिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेशिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****LUCKNOW	2	15

**Toner Cartridges / Ink Cartridges / Consumables For Printers ( 2 pieces )**

तकनीकी विशिष्टियाँ /Technical Specifications

\* जेम केटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
GENERIC	Product Class of Cartridge	OEM
	Printer/Multifunction Machines Brand for which offered Cartridge/Consumable is Suitable	HP
	Type of Cartridge/Consumable	Ink Bottle
	Color of the Ink/Toner	Black



विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	<b>Model Number of OEM's Printer/OEM's Multi Function Machine</b>	HP DeskJet GT 5810 All-in-One Printer, HP DeskJet GT 5811 AiO Printer, HP DeskJet GT 5820 AiO Printer, HP DeskJet GT 5821 AiO Printer, HP Ink Tank 310 AiO Printer, HP INK TANK 311 EM AIO LO CN, HP Ink Tank 315 AiO Printer, HP Ink Tank 316 AiO Printer:IN-en, HP Ink Tank 318 AiO Printer, HP Ink Tank 319 AiO Printer, HP INK TANK 411 EM WL LO CN, HP Ink Tank WL 410 AiO Printer, HP Ink Tank WL 415 AiO Printer, HP Ink Tank WL 418 AiO Printer, HP Ink Tank WL 419 AiO Printer, HP Smart Tank 210 All-in-One, HP Smart Tank 500 AiO Printer, HP Smart Tank 508 AiO Printer, HP Smart Tank 511 AiO Printer, HP Smart Tank 515 AiO Printer, HP Smart Tank 516 All-in-One Printer:IN-en, HP Smart Tank 518 AiO Printer, HP Smart Tank 519 AiO Printer, HP Smart Tank 520 All-in-One, HP Smart Tank 521 All-in-One, HP Smart Tank 525 All-in-One, HP Smart Tank 529 All-in-One, HP Smart Tank 530 AiO Printer, HP Smart Tank 531 AiO Printer, HP Smart Tank 538 All-in-One Printer, HP Smart Tank 580 AiO Printer, HP Smart Tank 581 AiO Printer, HP Smart Tank 585 All-in-One, HP Smart Tank 589 All-in-One, HP Smart Tank 615 AiO Printer, HP Smart Tank 618 AiO Printer, HP Smart Tank 670 AiO Printer, HP Smart Tank 675 AiO Printer, HP Smart Tank 678 AiO Printer, HP Smart Tank 720 AiO Printer, HP Smart Tank 725 AiO Printer, HP Smart Tank 728 AiO Printer, HP Smart Tank 750 AiO Printer, HP Smart Tank 755 AiO Printer, HP Smart Tank 758 AiO Printer, HP Smart Tank 790 AiO Printer, HP Smart Tank 795 AiO Printer, HP Smart Tank 798 AiO Printer, SMART TANK 416 DM WL BASE WW
	<b>Model Number of OEM's Printer Cartridge/Consumable</b>	HP GT53XL 135ml Blk Original Ink-1VV21AA
	<b>Minimum Yield of the Replacement Cartridge/Consumable offered (Number of Pages)</b>	5001 to 10000, 10001 to 15000, 15001 to 20000, 20001 to 30000, 30001 to 40000, 40001 to 50000, 50001 to 70000, 70001 to 100000, 100001 to 500000, 500001 to 1000000, 1000001 to 1500000 Or higher

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	*****	*****LUCKNOW	2	15

**Special terms and conditions-Version:4 effective from 09-10-2025 for category Toner Cartridges / Ink Cartridges / Consumables for Printers**

1. This category covers two classes of products — OEM Cartridges/Consumables and Compatible Cartridges/Consumables — to enable buyers to procure both original and compatible options in a transparent and competitive manner.
2. **Definitions:**
  - (a) *OEM Cartridge/Consumable* refers to a cartridge manufactured by a company that also manufactures printing machines such as printers, multifunction (all-in-one) devices, or plotter printers, and is intended for use with those machines.
  - (b) *Compatible Cartridge/Consumable* refers to a cartridge manufactured by an entity other than the OEM of the printing machine but designed to be compatible with, and functionally replace, the OEM cartridge.
3. The parameter “Product Class of Cartridge” has two values — OEM and Compatible. ‘OEM’ denotes a cartridge having a brand same as that of the printer, while ‘Compatible’ denotes a cartridge having a brand different from the printer(s) but compatible with the printer(s). Buyers can select only ‘OEM’ or only ‘Compatible’ or both ‘OEM’ and ‘Compatible’ (or ‘any value’) as per their requirement.
4. Printer OEMs authorised in this category and granted dashboard access shall upload catalogues under Product Class of Cartridge – OEM. Compatible OEMs shall upload catalogues under Product Class of Cartridge – Compatible strictly in accordance with their approved Vendor Assessment (VA) report.
5. Incorrect selection of product class or deviation from the approved VA report by the sellers may attract administrative action, including removal of catalogues, temporary suspension, or any other action deemed appropriate by GeM.
6. The parameter “Model Number of OEM Printer/MFP” shall indicate the printer or multifunction model for which the offered cartridge/consumable is suitable. Sellers shall ensure correct mapping of cartridges/consumables to printer models while creating catalogues.
7. Printer OEMs and Compatible OEMs shall have their respective model/part numbers included in the drop-down options prior to catalogue creation. Catalogues created using unapproved or incorrect model numbers may be removed and attract administrative action.
8. Compatible OEMs shall ensure that their model or part numbers do not resemble those of printer OEMs in any manner likely to mislead or confuse buyers.
9. Sellers requiring inclusion of new model/part numbers (against parameter “Model Number of OEM's Printer Cartridge/Consumable”) or the OEM's name (against the parameter “Name of the OEM/Compatible Manufacturer of Cartridge/Consumable Offered”) in drop-down options shall submit such requests to the GeM Helpdesk along with supporting documentation. Requests shall be processed by GeM based on verification of the vendor's eligibility and the applicable VA report.
10. The parameter “Name of the OEM/Compatible Manufacturer of Cartridge/Consumable Offered” shall indicate the name of either the printer OEM or the compatible OEM, as applicable. Sellers shall select their name only from the approved drop-down options available after completion of Vendor Assessment and inclusion through the Helpdesk process.
11. Buyers should select only one brand/make under the parameter: “Printer:: Multifunction Machines Brand for which offered Cartridge:: Consumable is Suitable.”
12. Buyers procuring only ‘OEM’ cartridges for multiple printer brands through bunched bids shall opt for item-wise evaluation and not total value-wise evaluation, so as to enable participation by resellers of individual brands. Bunching of only ‘OEM’ Cartridges and only ‘Compatible’ Cartridges can be resorted to only when evaluation is item-wise. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then the bid evaluation method of either ‘Total Value-wise’ or ‘Item-wise’ can be opted for by the buyer as per his/her requirement and desired level of competition based on the availability of sellers.
13. By selecting “As per IS/ISO/IEC 19752:2017”, the seller confirms compliance with equivalent or relevant ISO standards such as ISO/IEC 24711 or ISO/IEC 29102, as applicable to the technology or type of cartridge (Inkjet, Laser, Toner, or Ink).
14. Buyers procuring cartridges through bidding and selecting Product Class – only ‘OEM’ should follow the PAC procurement method after following the prescribed due process, and the PAC certificate duly signed by the competent authority shall be uploaded at the time of bid creation. GeM, however, does not prescribe PAC procurement on its own, and the decision to follow the PAC mode of procurement is the buyer's call. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then such PAC may not be required in the bid.
15. The L-1 comparison buying method for Product Class – only ‘OEM’ is not permissible. In case the buyer selects both ‘OEM’ and ‘Compatible’ against ‘Product Class of Cartridge’ or alternatively chooses ‘any value’ against ‘Product Class of Cartridge’, then the L-1 comparison buying method shall be available subject to other standard prerequisites. The L-1 comparison buying method for Product Class – only ‘Compatible’ is possible subject to other standard prerequisites.

16. For procurement through bidding involving a specific brand of Compatible Cartridges, PAC procurement may be undertaken only after following the prescribed due process. GeM, however, does not prescribe PAC procurement on its own, and the decision to follow the PAC mode of procurement is the buyer's call.
17. Single Tender procurement without PAC is permissible only where the buying organisation permits such procurement under specific circumstances and where GeM has enabled the Single Tender functionality for that organisation. GeM, however, does not prescribe the Single Tender mode of procurement on its own, and the decision to follow the Single Tender mode of procurement is the buyer's call.
18. By procuring items under this category, buyers confirm that they have understood the above clauses and agree to them. Any query with regard to the above clauses should be made prior to the procurement or floating of the bid. GeM shall not entertain any bid- or contract-specific query.
19. By uploading catalogues under this category, sellers confirm that they have understood the above clauses and agree to them. Any query with regard to the above clauses should be made prior to uploading a catalogue or participating in a bid. GeM shall not entertain any bid- or contract-specific query.

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

### 1. **Generic**

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- a. Copy of PAN Card.
- b. Copy of GSTIN.
- c. Copy of Cancelled Cheque.
- d. Copy of EFT Mandate duly certified by Bank.

### 2. **Generic**

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 3. **Generic**

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 1 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

### 4. **Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

### 5. **Generic**

**Experience Criteria:** The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

### 6. **Generic**

**Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

## **7. Generic**

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

## **8. Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

## **9. Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

## **10. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

## **11. Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## **12. Sample Clause**

After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit

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samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 5 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller. Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.

## **13. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

## AGREED TERMS AND CONDITIONS OF THE BID

### 1. NO BRAND SPECIFIC BID

(a) THE PRODUCT/SPECIFICATIONS SELECTED IN BID CREATION OR PART OF BID DOCUMENTS ANYWHERE FOR

TECHNICAL EVALUATION.

(b) THE SAME MUST NOT BE TREATED TO BE HINTING/ CHANNELISING TOWARDS ANY PARTICULAR BRANDS IN SPECIFIC

IN ANY WHICH WAYS IN THE POSSIBILITIES OF ASSUMPTION/IMAGINATION.

### 2. MIN BID SPECS OR HIGHER

(a) BIDDERS ARE FREE TO OFFER THE PRODUCTS AS PER MINIMUM DESIRED TECHNICAL SPECIFICATIONS IN THE BID

DOCUMENTS OR HIGHER SPECIFICATION WITHOUT ANY ADDITIONAL COST TO THE BUYER FROM THE PREMIUM &

LEADING OEMs OF PRODUCT SEGMENT.

### 3. PRODUCT OFFERED

(a) THE PRODUCT OFFERED WHILE BIDDING BY THE BIDDER MUST BE CLEARLY UPLOADED WITH ITS ENTIRE

TECHNICAL SPECIFICATIONS, PICTURES, OEMs DETAILS, CORRECT NOMENCLATURE (DULY SIGNED & STAMPED BY

THE BIDDER HIMSELF AND NOT THROUGH ANY REPRESENTATIVE). THE FAILURE OF UPLOADING THE SAME WILL

LEAD TO TECHNICAL DISQUALIFICATION AND NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

(b) THE SAME SHOULD BE ABSOLUTELY VERIFIABLE ONLINE ON THE OEM WEBSITE. THE FAILURE OF UPLOADING THE

SAME WILL LEAD TO TECHNICAL DISQUALIFICATION AND NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE

ENTERTAINED THEREAFTER.

(c) FAILURE OF UPLOADING AS PER REQUIREMENT OF PARA 3 (a) & (b) ABOVE WILL LEAD TO TECHNICAL DISQUALIFICATION AND NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

(d) IT IS SOLICITED NOT TO RESORT TO SELECTION OF UNBRANDED OR SUBSTANDARD PRODUCT AS THE SAME IS

LIKELY TO BE REJECTED DURING THE TECHNICAL EVALUATION STAGE ITSELF. THE SAME WILL LEAD TO TECHNICAL

DISQUALIFICATION AND NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

(e) THE APPROVAL BY THE BUYER OF TECHNICALLY SUITABLE PRODUCT AT THE TECHNICAL STAGE AND PHYSICAL

SAMPLE AT THE SUPPLY ORDER STAGE WILL BE FINAL AND BINDING. THE SAME SHALL NOT BE PROTESTED BY THE

BIDDER BY HIMSELF OR ANYONE ON HIS BEHALF.

(f) UNAMBIGUOUS AND VERIFIED CONTACT DETAILS OF THE OEM OR AUTHORISED RESELLER MUST BE UPLOADED

OADED FOR

VERIFICATION PURPOSE. THE FAILURE OF UPLOADING THE SAME WILL LEAD TO TECHNICAL DISQUALIFICATION

AND NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

#### 4. FABRICATION OF DOCUMENTS

(a) ANY FABRICATION OR PHOTOSHOPIING AND UPLOADING OF FAKE DOCUMENTS WILL LEAD TO TECHNICAL

DISQUALIFICATION WITH INTIMATION TO GEM AUTHORITIES FOR INITIATING SUITABLE ACTION AGAINST THE

BIDDER UNDER VIOLATION OF INTEGRITY PACT. NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE

ENTERTAINED THEREAFTER.

(b) NO FURTHER CORRECTED OR AFTERTHOUGHT DOCUMENTS SHALL BE ACCEPTED AND BIDDER WILL BE TECHNICALLY DISQUALIFIED. NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

(c) ANY DOCUMENT PRODUCED WHICH IS NON VERIFIABLE OR IS FOUND TO BE INCORRECT OR MISLEADING WILL LEAD

TO TECHNICAL DISQUALIFICATION. NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED

THEREAFTER.

#### 5. SIGNATURES

(a) ALL THE DOCUMENTS ASKED IN THE ATC AND STANDARD CONDITIONS OF THE BID MUST BE BID SPECIFIC WITH BID

NUMBER DULY ENDORSED AND MUST BE SIGNED & STAMPED BY THE BIDDER HIMSELF AND NOT THROUGH

REPRESENTATIVES UNLESS JUDICIAL POWER OF ATTORNEY UPLOADED ALONG WITH. NO REPRESENTATION IN ANY

MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

(b) ANY VARIATION IN SIGNATURES OTHER THAN THE ORIGINAL BIDDER WILL LEAD TO TECHNICAL DISQUALIFICATION.

NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

#### 6. AFTER SUBMISSION

(a) ALL DOCUMENTS OF ATC OR GEM BID GENERATED TERMS AND CONDITIONS OF ANY KIND MUST BE UPLOADED BY

THE DUE BID TERMINATION DATE DULY SIGNED BY THE BIDDER HIMSELF. NO REPRESENTATION IN ANY MANNER OR

MODE SHALL BE ENTERTAINED THEREAFTER.

(b) NO FRESH/ AMENDED / RECITIFIED / REPLACED / RENEWED / ADDITIONAL DOCUMENTS SHALL BE ACCEPTED POST

THE BID TERMINATION DATE. NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

#### 7. ATC

(a) THE ATC BID DOCUMENTS AND BUYER ADDED BID SPECIFIC TERMS AND CONDITIONS MUST BE SIGNED BY THE

BIDDER HIMSELF AND NOT THROUGH REPRESENTATIVES UNLESS JUDICIAL POWER OF ATTORNEY IS UPLOADED

ALONG WITH BID NUMBER AND DATE. THE FAILURE OF UPLOADING THE SAME WILL LEAD TO TECHNICAL DISQUALIFICATION AND NO REPRESENTATION IN ANY MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

(b) NON UPLOADING OF THE SAME WILL LEAD TO TECHNICAL DISQUALIFICATION. NO REPRESENTATION IN ANY

MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

8. COMMON REASON OF DISQUALIFICATION. BIDDER SHOULD AVOID FOLLOWING ERRORS WHILE BIDDING :-

(a) SUBSTANDARD PRODUCT OFFERING.

(b) NON UPLOADING OF REQUISITE DOCUMENTS.

(c) UPLOADING OF UNSIGNED DOCUMENTS.

(d) INCORRECT DATE AND OTHER BID DOCUMENT.

(e) TECHNICAL SPECIFICATION NON COMPLIANCE.

(f) LATE SUBMISSION OF DOCUMENTS.

(g) FABRICATION OF DOCUMENTS

(h) FAKE DOCUMENTS

(i) INCORRECT SIGNATURES

(j) NON UPLOAODNG OF CERTIFICATE AND ATC AS PER BID CONDITIONS

(k) NON VERIABILITY OF DOCUMENTS UPLOADED.

(l) INCORRECT CONTACT DETAILS AND OEM SITE VISIBILITY.

\*\* THE FAILURE OF UPLOADING THE SAME WILL LEAD TO TECHNICAL DISQUALIFICATION AND NO REPRESENTATION IN ANY

MANNER OR MODE SHALL BE ENTERTAINED THEREAFTER.

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#### 14. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file](#).

### अस्वीकरण/**Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.

2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions



जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**