

**बिड दस्तावेज़ / Bid Document**

| बिड विवरण / Bid Details                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| बिड बंद होने की तारीख/समय / Bid End Date/Time                                                                                                                                                                               | 22-09-2025 11:00:00                                                                                                                                                                                                                                                                                                                      |
| बिड खुलने की तारीख/समय / Bid Opening Date/Time                                                                                                                                                                              | 22-09-2025 11:30:00                                                                                                                                                                                                                                                                                                                      |
| बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)                                                                                                                                                 | 120 (Days)                                                                                                                                                                                                                                                                                                                               |
| मंत्रालय/राज्य का नाम / Ministry/State Name                                                                                                                                                                                 | Ministry Of Labour And Employment                                                                                                                                                                                                                                                                                                        |
| विभाग का नाम / Department Name                                                                                                                                                                                              | Employees State Insurance Corporation                                                                                                                                                                                                                                                                                                    |
| संगठन का नाम / Organisation Name                                                                                                                                                                                            | Employees State Insurance Corporation                                                                                                                                                                                                                                                                                                    |
| कार्यालय का नाम / Office Name                                                                                                                                                                                               | Esic Super Speciality Hospital                                                                                                                                                                                                                                                                                                           |
| कुल मात्रा / Total Quantity                                                                                                                                                                                                 | 20000                                                                                                                                                                                                                                                                                                                                    |
| वस्तु श्रेणी / Item Category                                                                                                                                                                                                | Adult Incontinence Diaper (Q2)                                                                                                                                                                                                                                                                                                           |
| बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)                                                                                                             | 2 Lakh (s)                                                                                                                                                                                                                                                                                                                               |
| मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का) / OEM Average Turnover (Last 3 Years)                                                                                                                                    | 18 Lakh (s)                                                                                                                                                                                                                                                                                                                              |
| उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service                                                                                                            | 2 Year (s)                                                                                                                                                                                                                                                                                                                               |
| टर्नओवर के लिए एमएसई को छूट प्राप्त है / MSE Exemption for Turnover                                                                                                                                                         | Yes   Complete                                                                                                                                                                                                                                                                                                                           |
| टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है / Startup Exemption for Turnover                                                                                                                                                 | Yes   Complete                                                                                                                                                                                                                                                                                                                           |
| विक्रेता से मांगे गए दस्तावेज़ / Document required from seller                                                                                                                                                              | Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid? | Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)                                                                                                                                                                   |

| बिड विवरण/Bid Details                                                                                                                                                                        |                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>                                  | 3                                               |
| दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>                                                                   | 7                                               |
| विगत प्रदर्शन / <b>Past Performance</b>                                                                                                                                                      | 20 %                                            |
| बिड से रिवर्स नीलामी सक्रिय किया/ <b>Bid to RA enabled</b>                                                                                                                                   | Yes                                             |
| रिवर्स नीलामी योग्यता नियम/ <b>RA Qualification Rule</b>                                                                                                                                     | 50% Lowest Priced Technically Qualified Bidders |
| बिड का प्रकार/ <b>Type of Bid</b>                                                                                                                                                            | Two Packet Bid                                  |
| तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / <b>Time allowed for Technical Clarifications during technical evaluation</b>                                                    | 2 Days                                          |
| निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/ <b>Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)</b> | No                                              |
| अनुमानित बिड मूल्य / <b>Estimated Bid Value</b>                                                                                                                                              | 600000                                          |
| मूल्यांकन पद्धति/ <b>Evaluation Method</b>                                                                                                                                                   | Total value wise evaluation                     |
| मध्यस्थता खंड/ <b>Arbitration Clause</b>                                                                                                                                                     | No                                              |
| सुलह खंड/ <b>Mediation Clause</b>                                                                                                                                                            | No                                              |

#### ईएमडी विवरण/EMD Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

#### ईपीबीजी विवरण /ePBG Detail

|                   |    |
|-------------------|----|
| आवश्यकता/Required | No |
|-------------------|----|

#### विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई खरीद वरीयता/MII Purchase Preference

|                                            |     |
|--------------------------------------------|-----|
| एमआईआई खरीद वरीयता/MII Purchase Preference | Yes |
|--------------------------------------------|-----|

## एमएसई खरीद वरीयता/MSE Purchase Preference

|                                           |     |
|-------------------------------------------|-----|
| एमएसई खरीद वरीयता/MSE Purchase Preference | Yes |
|-------------------------------------------|-----|

1. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Preference to Make In India products (For bids < 200 Crore):Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.  
[OM No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
7. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is

not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

9. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

10. Reverse Auction would be conducted amongst first 50% of the technically qualified bidders arranged in the order of prices from lowest to highest. Number of sellers eligible for participating in RA would be rounded off to next higher integer value if number of technically qualified bidders is odd (e.g. if 7 bids are technically qualified, then RA will be conducted amongst L-1 to L-4). In case number of technically qualified bidders are 2 or 3, RA will be between all without any elimination. If Buyer has chosen to split the bid amongst N sellers, then minimum N sellers would be taken to RA round. In case Primary products of only one OEM are left in contention for participation in RA based on lowest 50% bidders qualifying for RA, the number of sellers qualifying for RA would be increased to get at least products of one more OEM (directly participated or through its reseller) if available. Further, if bid(s) of any seller(s) eligible for MSE preference is / are coming within price band of 15% of Non MSE L-1 or if bid of any seller(s) eligible for Make in India preference is / are coming within price band of 20% of non MII L-1, then such MSE / Make in India seller shall also be allowed to participate in the RA process.

### **Adult Incontinence Diaper ( 20000 pieces )**

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

#### **तकनीकी विशिष्टियाँ /Technical Specifications**

[\\* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

| विवरण/Specification   | विशिष्टि का नाम /Specification Name      | बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values) |
|-----------------------|------------------------------------------|-----------------------------------------------------------------|
| GENERAL               | Usage                                    | Disposable (Non-Reusable)                                       |
| PRODUCT SPECIFICATION | Type                                     | Tape Style                                                      |
|                       | Size as per Table 1 of IS 17508 (Latest) | Large                                                           |

### **Additional Specification Parameters - Adult Incontinence Diaper ( 20000 pieces )**

| Specification Parameter Name                               | Bid Requirement (Allowed Values)                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.Product 2.Style of diaper<br>3.Pack size & batch details | 1.Diapers adult - large size required 2.Tape style required 3.10 pack size required. Pack size should have batch number, expiry details etc.                                                                                                                                                                                                                 |
| 4.Pack image 5.Absorption capacity                         | 4.Seller has to upload pack image or photograph of quoted diapers pack in gem 5.portal and same make/ brand has to be supplied. 900-1100 ml                                                                                                                                                                                                                  |
| SAMPLE                                                     | SUPPLIER SHOULD SUBMIT THE PHYSICAL SAMPLE FOR EVALUATION BY HOSPITAL COMMITTEE AT FREE OF COST WITHIN 7 DAYS FROM THE DATE OF OPENING OF TECHNICAL BID EVALUATION FAILING WHICH BIDDER CONSIDERED AS DISQUALIFIED AT TECHNICAL EVALUATION ITSELF. PLEASE MENTION BID NUMBER, ITEM NAME, MAKE/BRAND/MODEL AND BIDDER DETAILS CLEARLY AND LEGIBLY ON ENVELOP. |
| ADDRESS:                                                   | DR.LEELA RANI, STORE IN-CHARGE, NEAR ESIC EXIT GATE, ESIC SUPER SPECIALITY HOSPITAL- ADMINISTRATION BLOCK, SECOND FLOOR, SANATHNAGAR, HYDERABAD, PIN: 500 038.                                                                                                                                                                                               |

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity**

| क्र.सं./S.N<br>o. | परेषिती/रिपोर्टिंग<br>अधिकारी /Consignee<br>Reporting/Officer | पता/Address                                | डिलीवरी अनुसूची /Delivery Schedule अनुबंध<br>प्रारम्भ होने की तारीख से दिनों की संख्या में<br>/(In number of days from contract<br>start days) |                                                                           |                                                                               |
|-------------------|---------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| 1                 | Veeramachaneni<br>Leela Rani                                  | 500038, ESIC SS<br>Hospital, Sanath nagar, | मात्रा<br>/Quantity                                                                                                                            | प्रारम्भ होने की<br>तारीख से<br>डिलीवरी<br>/Delivery<br>to start<br>after | डिलीवरी<br>_____तक पूरी<br>कर ली जाए<br>/Delivery to<br>be<br>completed<br>by |
|                   |                                                               |                                            | 10000                                                                                                                                          | 1                                                                         | 15                                                                            |
|                   |                                                               |                                            | 10000                                                                                                                                          | 165                                                                       | 180                                                                           |

**Special terms and conditions-Version:1 effective from 14-05-2024 for category Adult Incontinence Diaper**

1. Compliance to all provisions of Drugs and Cosmetics Act, 1940 and Rules (including Medical Device Rule 2017) made there under as amended till date, if applicable. This will include all notifications issued by Central Drugs Standard Control Organization (CDSCO), Ministry of Health & Family Welfare (MoHFW) and Department of Pharmaceuticals (DOP), Ministry of Chemicals & Fertilizers time to time in this regard, if applicable
2. The sellers are registered on GeM based on the self declaration of valid medical device License, product certification, test reports etc if applicable. However, buyers must check and validate the details at their end for all applicable licenses and certifications e.g., validity and authenticity/genuineness of license, product certification, manufacturer certification/licenses, test

reports etc. if applicable

3. In case of authorized resellers/distributors, it will be the legal & regulatory liability of the manufacturer to ensure that their resellers/distributors are operating in compliance with all relevant laws and regulations and are properly licensed to sell the manufacturer's products, including verifying the validity and authenticity of license held by them, if applicable
4. The price offered by the seller/bidder shall not, in any case exceed the DPCO/NPPA controlled price or price fixed by State Government, if any. The seller must reduce the prices if there is any reduction in DPCO/NPPA ceiling price or price fixed by State Government, if any.
5. Any other Terms and Conditions which is not included or at variance with the conditions specified in STC/GTC, may be added by the buyer through Additional Terms and Conditions (ATC) in the bid to ensure items are procured from authentic/validated source with appropriate and applicable quality. The above terms and conditions are in reverse order of precedence i.e. ATC shall supersede specific STC which shall supersede General Terms and Conditions (GTC), whenever there are any conflicting provisions.

## क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be  $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$ , subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

### 2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

DR.LEELA RANI, STORE IN-CHARGE, NEAR ESIC EXIT GATE, ESIC SUPER SPECIALITY HOSPITAL- SURGICAL STORES (LOCATED AT CELLAR/ "-1" FLOOR), SANATHNAGAR, HYDERABAD, PIN: 500 038. MAIL ID: dr.leelaran.i.v@esic.nic.in

DR.LEELA RANI, STORE IN-CHARGE, NEAR ESIC EXIT GATE, ESIC SUPER SPECIALITY HOSPITAL- SURGICAL STORES (LOCATED AT CELLAR/ "-1" FLOOR), SANATHNAGAR, HYDERABAD, PIN: 500 038. MAIL ID: dr.leelaran.i.v@esic.nic.in

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### 3. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for 2 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

### 4. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

#### 5. **OEM**

**IMPORTED PRODUCTS:** In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

#### 6. **Inspection**

**Nominated Inspection Agency:** On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance:  
Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC):

esic ssh committee

Post Receipt Inspection at consignee site before acceptance of stores:  
esic ssh committee

#### 7. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

#### 8. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 9. **Certificates**

Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.

#### 10. **Certificates**

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

#### 11. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 12. **Past Project Experience**

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.  
**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 13. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. SELLER HAS TO VERIFY AND QUOTE ACCORDING TO THE BUYER ADDITIONAL SPECIFICATION PARAMETERS OF THE BID.

02. SAMPLE: SUPPLIER SHOULD SUBMIT THE PHYSICAL SAMPLE FOR EVALUATION BY HOSPITAL COMMITTEE WITHIN 7 DAYS FROM THE DATE OF OPENING OF TECHNICAL BID EVALUATION FAILING WHICH BIDDER CONSIDERED AS DISQUALIFIED AT TECHNICAL EVALUATION ITSELF. PLEASE MENTION BID NUMBER, ITEM NAME, MAKE/BRAND/MODEL AND BIDDER DETAILS CLEARLY AND LEGIBLY ON ENVELOP.

03. ORGANIZATION RESERVES THE RIGHT TO CANCEL THE BID AT ANY STAGE WITHOUT ANY PRIOR INTIMATION.

04. SELLERS HAS TO SUBMIT THE SAMPLE AT THEIR OWNS COST AND HE/SHE SHOULD NOT CLAIM ANY COMPENSATION IN THE EVENT OF SUCH SAMPLE BEING FOUND UNACCEPTABLE/ACCEPTABLE BY THE BUYER /CONSIGNEE.

05. LIQUIDATED DAMAGES: IF THE SELLER FAILS TO DELIVER ANY OR ALL OF THE GOODS/SERVICES WITHIN THE ORIGINAL DELIVERY PERIOD SPECIFIED IN THE CONTRACT, THE BUYER WILL DEDUCT/RECOVER THE LIQUIDATED DAMAGES FOR THE DELAY, @ 0.5% PER WEEK OR PART OF THE WEEK OF DELAYED PERIOD AS PRE-ESTIMATED DAMAGES NOT EXCEEDING 10% OF THE CONTRACT VALUE WITHOUT ANY CONTROVERSY/DISPUTE OF ANY SORT WHATSOEVER. (LIQUIDATED DAMAGES FOR THE DELAY LEVIED FOR BOTH DELIVERY PERIOD REFIXATION, PERFORMANCE CUM EXTENSION NOTICES )

06. DELIVERY NORMS: COPY OF CONTRACT ORDER MUST BE SUBMITTED ALONG WITH DELIVERY CHALLAN WHILE DELIVERING THE WHOLE STOCK AT ESIC-SUPER SPECIALITY HOSPITAL, SURGICAL STORES. ORDERED ITEMS WILL BE ACCEPTED AT ESIC- SUPER SPECIALITY HOSPITAL- SURGICAL STORES ON ALL WORKING DAYS, FROM MONDAY TO FRIDAY- FROM 9 AM TO 3 PM ONLY AND ON SATURDAYS FROM 9 AM TO 12 PM ONLY. KINDLY NOTE IT FOR STRICT COMPLIANCE.

07. STAGGERED DELIVERY: PLEASE ENSURE STAGEERED DELIVERY AGAINST CONSIGNEE SUPPLY THE PART OF THE STOCK AT VARIOUS INTERVALS AS SPECIFIED IN STAGGERED DELIVERY DETAILS

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#### 14. **Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

#### 15. **Turnover**

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

### **अस्वीकरण/Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in

the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा। In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---