

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	24-11-2025 12:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	24-11-2025 12:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	90 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Education
विभाग का नाम/Department Name	Department Of Higher Education
संगठन का नाम/Organisation Name	Indian Institute Of Technology (iit)
कार्यालय का नाम/Office Name	Indian Institute Of Technology Jammu
कुल मात्रा/Total Quantity	16
वस्तु श्रेणी /Item Category	Two Seater Sofa with Armrests , Reception desk , Office desk with printer stand , Revolving Chair , Two door Steel almirah , Slider door almirah , Cabinet Locker
GeMARPTS में खोजी गई स्ट्रिंग्स / Searched Strings used in GeMARPTS	customized two seater sofa with armrests, customized reception desk, customized office desk with printer stand, customized revolving chair, customized two door steel almirah, customized Slider door almirah, customized cabinet locker

बिड विवरण/Bid Details	
GeMARPTS में खोजा गया परिणाम / Searched Result generated in GeMARPTS	<p>Searched String: customized two seater sofa with armrests Sofa (V3)</p> <p>Searched String: customized reception desk Reception Table, Waiting Area / Airport Terminal / Public Place / Reception area Chair or Seat (V2), Modular Control Desk, Desk based screens, Desk and Bench Set for Classroom/Training Area, Desk Calendar Stand, Desk Only for Classroom/Training Area, Desk Pads - Writing (V2), Desk and Chair Set for Classroom/Training Area, School Bags with Educational Desk</p> <p>Searched String: customized office desk with printer stand Executive Table (V4), Metal Storage Cabinet, Wooden Shelf / Case / Rack / Credenza / Modular Storage (V2)</p> <p>Searched String: customized revolving chair Revolving Chair (V5), Counter Chair (Bar / Pub), Styling Chair / Salon Chair / Swiveling Barber Chair, Revolving Search Light (MHA), Cafeteria Chair, Dental Chair, Chair (Without Wheels) for General Purpose, Umpire Chair, medical stools or chairs, chair mat-cushion</p> <p>Searched String: customized two door steel almirah Steel Almirah / Cabinets conforming to IS 3312 (V4), Fire Rated Steel Door, UPVC (Unplasticized Polyvinyl Chloride) Window, Steel Clothes Lockers (V3) confirming to IS 3314, Metal Storage Cabinet, Steel Wheelbarrows, Laboratory Refrigerator (V2), Steel Bookcases confirming to IS 7761 (V2), Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Wooden Display cabinet with Glass Doors</p> <p>Searched String: customized Slider door almirah Steel Almirah / Cabinets conforming to IS 3312 (V4), Wooden Display cabinet with Glass Doors, Almirah - Handcrafted</p> <p>Searched String: customized cabinet locker Apron Locker Cabinet, Steel Almirah / Cabinets conforming to IS 3312 (V4), Mobile Digital Locker Cabinet, Safe Deposit Locker Cabinets (V2) as per IS 5244, Laminar air flow cabinets or stations, Harberium Cabinet, Steel Filing Cabinets for General Office Purpose (V2) as per IS 3313, Biosafety Cabinet, clinical cabinets, Deposit Safe (Non Tool Resistant)</p>
	<p>अधिसूचना के लिए चयनित प्रासंगिक श्रेणियाँ / Relevant Categories selected for notification</p> <ul style="list-style-type: none"> • Revolving Chair (V5) • Sofa (V3) • Modular Table / Meeting Table / Centre Table (V2)
	<p>बीओक्यू शीर्षक /BOQ Title</p> <p>CUSTOMIZED FURNITURE</p>
	<p>एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover</p> <p>No</p>
	<p>स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover</p> <p>No</p>

बिड विवरण/Bid Details	
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Two Seater Sofa with Armrests
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
अनुमानित बिड मूल्य /Estimated Bid Value	365000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
वित्तीय दस्तावेज की आवश्यकता है / Financial Document Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	YES Bank Limited
ईपीबीजी प्रतिशत (%) / ePBG Percentage (%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) / Duration of ePBG required (Months).	38

(a). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी / Beneficiary :

Indian Institute Of Technology Jammu
 Director , Indian Institute Of Technology Jammu, Department of Higher Education, Indian Institute of Technology (IIT)
 Ministry of Education
 (Indian Institute Of Technology Jammu)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता / MII Purchase Preference

एमआईआई खरीद वरीयता / MII Purchase Preference	Yes
मेक इन इंडिया विक्रेताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में है / Purchase Preference to MII sellers available upto price within $L1+X\%$	20
मेक इन इंडिया खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MII purchase preference	50

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	25

1. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of

local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (Preference to Make in India) Order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Two Seater Sofa With Armrests

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
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क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	4	60

Reception Desk

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	1	60

Office Desk With Printer Stand

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.N o.	परिषदी/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	1	60

Revolving Chair

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

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परिषदी/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परिषदी/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	6	60

Two Door Steel Almirah

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	2	60

Slider Door Almirah

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	1	60

Cabinet Locker

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

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प्रेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Sunil Kumar	181221,Indian Institute of Technology Jammu Jagti, Tehsil Nagrota, NH - 44,,	1	60

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

NOTE: - The scanned documents should be clear and readable. In case, the documents are found non-readable or in-complete (half scanned/without signatures/stamp etc), the same shall not be considered for evaluation. Bidders to do compliance accordingly.

***** Bidders are advised to upload only relevant documents pertaining to current work to avoid.**

Appendix –I

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TERMS & CONDITIONS

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- 1. Eligibility Criteria:** The bidder/OEM should meet the following minimum pre-qualification eligibility criteria

Agencies not meeting the eligibility criteria shall be summarily rejected:

- i. Tenderer should be the manufacturer / authorized dealer. Letter of Authorization (**as per FORM A**) from original equipment manufacturer (OEM) specific to the tender should be enclosed.
- ii. The tenderers must be in existence in supplying of the furniture to **any IT's / NIT's / IISER's / Central Universities / other Central Govt. organizations** at least **for any 3 years (Not consecutive years) before the bid opening date**. The requisite supporting certificate (copy of purchase order/work order) shall be required in addition to Turnover certificate as per **FORM C**.
- iii. Experience should be in the name of the tendering firm/company and not in subsidiary as associate firm/ company/group of firm/companies, and not of OEM. Experience of having successfully completed works at Central Government Department/State Government Department /Central Autonomous Body/Central Public Sector undertaking/State Autonomous Body /State Public Sector undertaking **for any 3 years (Not consecutive years) before the bid opening date**. Completion Certificate as given above of similar nature should be provided. Similar work means: Manufacturing, supply & installation of furniture. Documentary evidence is required to be produced and details shall be listed (**as per FORM-B**).
- iv. Bidder must submit Declaration of Local Content as per **Form D**
- v. Bidder must submit Declaration of Non-blacklisting as per **Form E**
- vi. Certificate of Land border sharing related declaration must be submitted as per **FORM F**
- vii. Joint venture (JV)/ Consortium are not permitted.
- viii. Manufacturing Facilities: - The OEM should have own manufacturing/factory

rication, machinery & infrastructure facilities. The agency should possess valid license for establishment of manufacturing facilities from respective authorities (Furnish the copy of documentary evidence such as MSME certificate)

- ix. In House testing facility: Manufacturer should have preferably in house testing facility for furniture (furnish copy of documentary evidence),
- x. Certifications: - Manufacturer should be member of BIFMA (Furnish copy of the valid certificate)
- xi. Bidder/OEM must be submit ISO 9001: 2015, ISO 14001:2015, ISO 45001:2018 issued by NABCB/Quality Council of India, Ministry of Commerce, GOI
- xii. Bidder/OEM should have a valid AIOTA certificate. Certificate should be attached with other documents while submission of bid.
- xiii. The quoted products should have product specific Green pro certificate issued by CII /Green Guard certificate issued by UL to be attached during submission of bids.

2. **Delivery of furniture:** Delivery of the goods should be made within a maximum of 60 days from the date of placement of purchase order.

3. **Progress of Supply:** Wherever applicable, supplier shall regularly intimate progress of supply, in writing, to the Purchaser as under:

- (i) Quantity dispatched/delivered to consignees and date;
- (ii) Quantity where incidental services have been satisfactorily completed with date;
- (iii) Quantity where rectification/repair/replacement effected/completed on receipt of any

Communication from consignee/Purchaser with date.

- (iv) Date of completion of entire Contract including incidental services, if any; and

(v) Date of receipt of entire payments under the Contract (In case of stage-wise inspection, details required may also be specified).

4. Installation: The supplier is required to do the installation and demonstration of the Furniture supplied within three weeks of the arrival of materials at the IIT Jammu, site of installation, otherwise the penalty clause will be the same as per the supply of materials. In case of any damage to item and supplies during the carriage of supplies from the origin to the installation site, the supplier has to replace it with new items immediately at his own risk. IIT Jammu will not be liable to any type of losses in any form.

5. Warranty: Warranty period shall be three (03) years from the date of the installation and acceptance of Goods at IIT Jammu. The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the contract. If for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall at its discretion make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests. The warranty should be comprehensive on site. The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall arrange to repair or replace the defective goods or parts within 3 days free of cost in IIT Jammu. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter. The period for correction of defects in the warranty period is 03 days. If the supplier having been notified fails to remedy the defects within 03 days, the purchaser may proceed to take such remedial action as may be necessary at the supplier's risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.

6. Award of the Contract: IIT Jammu will award the tender after evaluation of financial bid (Total Value wise evaluation).

SCHEDULE OF REQUIREMENTS (SCOPE OF WORK)

—

The scope of work of the successful bidder (hereinafter referred to as contractor) at IIT Jammu (hereinafter referred to as IIT JAMMU) under the tender includes:

1. Procurement of Furniture items (as per detailed Technical Specifications) to be delivered at IIT Jammu.

2. The vendor shall deploy own manpower & resources for installation and commissioning.
3. The deployed agency or its deployed manpower will not be provided with any residential accommodation at the work place or transportation to or from the workplace.
4. No freight charges for transport of materials to IIT JAMMU premises or cost of labour for loading, unloading & installation will be provided by IIT JAMMU.
5. No space shall be provided for storage to the vendor or stay of installation staffs.

FORM – A

MANUFACTURERS' AUTHORIZATION FORM

—

[The Tenderer shall require the Manufacturer to fill in this Form in accordance with the Instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for Bids]*

To: *[insert complete name and address of Purchaser]*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of*

Manufacturer's factories], do hereby authorize [insert complete name of Tenderer] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Warranty Clause of this tender Terms and Conditions, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Tenderer]*

Dated on _____ day of _____
_____ [insert date of signing]

FORM – B

LIST OF GOVT. ORGANIZATION/DEPARTMENT.

List of Government Organizations for whom the Tenderer has undertaken such work for any 3 years (Not consecutive years) before the bid opening date. (must be supported with copies of work / purchase orders received from Central Government Department/State Government Department /Central Autonomous Body/Central Public Sector undertaking/State Autonomous Body/ State Public Sector undertaking.

Name of the organization	Date of Award of Contract	Name of Contact Person with Contact No.	PO/Work order Ref. No.
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—

—

—

Name of contact person having competency to handle and support the quoted Product during the warranty period.

Name of the organization	Name of Contact Person	Contact No.
—	—	—
—	—	—
—	—	—

Signature of Tenderer

Name: _____

Designation: _____

Organization Name: _____ **Organization Name:** _____

Contact No.: _____ **Contact No.:** _____

FORM C
ON THE LETTER PAD OF CHARTERED ACCOUNTANT

This is to certify that the total turnover in the case of M/s having PAN
-----is as under

Financial Year	Amount in Rs. (figures)	Amount In Rupees (words)

It is further certified that the above-mentioned amounts have been derived from the books of accounts presented before us for the above-mentioned period. I shall be personally liable for any wrong information as mentioned above.

Name and sign of the authorized person of the firm along with seal

Place:

Date:

FORM D

DECLARATION OF LOCAL CONTENT

[For Local Content of Products, Services or Works]

(To be given on Company Letter Head – For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

To,

The Director

Indian Institute of Technology Jammu - 181221

Subject: Declaration of Local Content Tender reference No. _____

Name of Tender/Work: _____

–

Country of Origin of good being offered: _____

1. With reference to Order No. P- 45021/2/2017-PP(BE-II) dated 16-09-2020 of D

PIIT, Ministry of Commerce and Industry, Govt. of India, we fall under the following category of supplier (please tick the correct category) for the items for which this tender has been floated and being bided.

- Class I local supplier – has local content equal to more than 50%. Local contents added at _____ (name of location).

- Class II local supplier – has local content more than 20% but less than 50%. Local contents added at _____ (name of location).

- Non-local supplier – has local content less than or equal to 20%. Local contents added at _____ (name of location).

2. We are solely responsible for the abovementioned declaration in respect of category of supplier. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which we may be debarred for up to 2 years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Signature & seal of the company

Name and address of the organization

.....

.....

.....

FORM E

<< **Organization Letter He**

ad >>

DECLARATION SHEET

We,..... hereby certify that all the information and data furnished by our organization with regard to these tender specifications are true and complete to the best of our knowledge. I have gone through the specifications, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certify that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology/product updates and extend support for the warranty.

We, further specifically certify that our organization has not been Black Listed, De Listed or put to any Holiday by any Institutional Agency/ Govt. Department / Public Sector Undertaking in the last three years.

The prices quoted in the financial bids are subsidized due to academic discount given to IIT Jammu.

NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent		
Phone		
Fax		
E-mail		
Contact Person Name		

Mobile Number	
PAN Number	
(In case of on-line payment of Tender Fees) UTR No. (For Tender Fee)	
(In case of on-line payment of EMD) UTR No. (For EMD)	

(Signature of the Tenderer)

Name: _____

Seal of the Company:_____

FORM F
Land Border Sharing Declaration

(To be submitted in the bidder's letter head)

In-line with Department of Expenditure's (DoE) Public Procurement Division Order vide I
ef. F.No.6/18/2019-PPD dated 23.07.2020 & 24.7.2020

Tender no

Job:

"I/ we have read the clauses pertaining to Department of Expenditure's (DoE) Public Procurement Division Order (Public procurement no 1, 2 & 3 vide ref. F.No.6/18/2019-PPD dated 23.07.2020 & 24.7.2020) regarding restrictions on procurement from a bidder of a country which shares a land border with India. I/We hereby certify that I/ we the bidder < name of the bidder.....> is / are

a) Not from such a country and eligible to be considered for this tender.

OR

b) From such country, has been registered with the competent authority and eligible to be considered for this tender. (Evidence of valid registration by the competent authority shall be attached)

For and behalf of _____ (Name of the bidder)

(Signature, date & seal of authorized representative of the bidder)"

FORM G
FORM B - CHECK LIST

Note: This form will be completed by the Vendor and Supporting Documents, Copies of Various Registrations be attached duly Authenticated with total Clarity and without any ambiguity.

S I. N o .	Particulars	Details / Particulars	P a g e N o
1	<u>Particulars of the Firm:</u> Name of the Firm		
2	Status (Prop /Pvt Ltd/Partnership firm etc.)		
3	<u>Firm Permanent Address(with PIN Code)</u>		
4	<u>Firms Local Address with Contact no.</u>		
5	Mob No /Landline No		
6	E Mail ID		
7	<u>Regn with Dates & Validity:</u> Firms Own Regn (In corporation Certificate No) & Date		
8	GST Regn No		
9	PAN No		
10	MSME Regn No with Validity (If Applicable)		
11	Valid license for establishment of manufacturing facilities from respective authorities (Furnish the copy of documentary evidence such as MSME certificate, etc.)		

1 2	In House testing facility: Manufacturer should have preferably in house testing facility for furniture (furnish copy of documentary evidence),		
1 3	Certifications: Furnish copy of the valid BIFMA membership document		
1 4	Submit ISO 9001: 2015, ISO 14001:2015, ISO 45001: 2018 issued by NABCB/Quality Council of India, Ministry of Commerce, GOI		
1 5	Submit valid AIOTA certificate		
1 6	Offered products should have product specific Green pro certificate issued by CII <u>/Green Guard certificate issued by UL</u>		
1 7	Any other Service Specific Regn No		
1 8	Bank Details Bank Name Branch Name Account No IFSC		
1 9	Format to be submitted		

	<p>(a) Bid Submission Performa (Form A)</p> <p>(b) List of Past and Present client (as per Form B)</p> <p>(c) Annual Turnover Duly Certified by CA (Form C)</p> <p>(d) Local content declaration (Form D)</p> <p>(e) Non-blacklisting, Non-debarring declaration (Form E)</p> <p>(f) Land Border Clause declaration (Form F)</p>		
1 2	<u>Any other information</u>		

3. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

INDIAN INSTITUTE OF TECHNOLOGY JAMMU

Account No.

009094600000750

IFSC Code

YESB0000090

Bank Name

Yes Bank

Branch address

Jammu

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

4. Scope of Supply

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

5. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process

without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा। In terms of GeM GT clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of the and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---