

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	15-11-2025 16:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	15-11-2025 16:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Electronics And Information Technology
विभाग का नाम / Department Name	Department Of Electronics And Information Technology
संगठन का नाम / Organisation Name	Software Technology Parks Of India (stpi)
कार्यालय का नाम / Office Name	Gurugram
वस्तु श्रेणी / Item Category	AMC / CMC of Fire Extinguishers - Government Organisation; Foam and ABC and Water And Co2 type Fire Extinguisher total 38 nos
अनुबंध अवधि / Contract Period	1 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	1 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है / Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	10
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित बिड मूल्य /Estimated Bid Value	42000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within $L-1+ 15\%$ of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**Scope of Work:**[1761804569.pdf](#)**Pre Bid Detail(s)**

मूल्य भिन्नता खंड दस्तावेज़/Pre-Bid Date and Time	प्री-बिड स्थान/Pre-Bid Venue
07-11-2025 15:00:00	STPI Amritsar

AMC / CMC Of Fire Extinguishers - Government Organisation; Foam And ABC And Water And Co2 Type Fire Extinguisher Total 38 Nos (38)**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Building	Government Organisation
Type of Fire Extinguisher	Foam and ABC and Water And Co2 type Fire Extinguisher total 38 nos
Fire Extinguisher Capacity	CO 2 type 22point 5kg 3 qty and 4 point 5kg 12 qty and FOAM type 9 ltr 6 qty and 45 ltr 2 qty and ABC TYPE 6kg 8 qty WATER type 9kg 7qty Fire Extinguisher
Type of Contract	Refilling of fire cylinders
Cost of Consumables / Materials	Consumables to be provided by service provider (inclusive in contract cost)
Age of Fire Extinguisher	1 Year to 2 Years
State	NA
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Anuruddh Kumar Chaubey	143501,Plot No. A-9, Industrial Focal Point New, Expension-III, Amritsar, Punjab	38	<ul style="list-style-type: none">Number of Months of Contract : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Scope of Work:

STPI Amritsar has following 38 nos. of Fire Extinguishers (Cylinders) installed in our premises at Plot A-9, New Industrial Focal Point, Extension III, Khan Kot, Amritsar, Punjab :

Sr. No.	Description	Qty.
	CO2 Type Fire Extinguisher Capacity 4.5 Kg	12
	CO2 Type Fire Extinguisher Capacity 22.5 Kg	03
	Water Type Fire Extinguisher Capacity 9 Kg	07
	ABC Type Fire Extinguisher Capacity 6 Kg	08
	Foam Type Fire Extinguisher Capacity 9 Litres	06
	Foam Type Fire Extinguisher Capacity 45 Litres	02
	Total Fire Extinguisher Cylinder	38

- ii. Vendor has to conduct mock drill to demonstrate and educate STPI Staff persons regarding operation of fire extinguisher.
- iii. Label each extinguisher with the refilling date and next maintenance due date.
- iv. All the cylinders should be filled properly in adequate quantity.

2. Service Level Agreement

- i. The vendor must refill the fire extinguishers to keep them in good working condition for regular use.
- ii. The vendor must use only certified refilling materials and components.
- iii. Work completion timeline: 30 days from the issue of the purchase order.
- iv. Performance matrix for service contract :-

S. No.	T0 (Date of contract order)	Timeline	Service Level Agreement
1.	T1	T0 + 3 Days	Acceptance of order.
2.	T2	T1 + 30 days	Project completion time (No LD applicable)

3.	T3	T2+25 days	LD of 0.2% of the contract value for each delay of day to the maximum 5% of the contract value.
4.	T4	> T3	Breach of contract.

* T-Term.

3. Payment Terms

- i. STPI shall make payments to the Supplier after 100% completion of refilling of fire extinguishers against submission of GST invoice subject to meeting SLA and LD Clause.
- ii. The vendor shall provide GST credit note for the penalty amount.

4. Penalty Clause:

- i. STPI will charge the Liquidity Damage @ 0.2% of the contract value for delay of each day after the work completion timeline as per the SLA to the maximum 5% of the contract value.

5. Termination By Default

If the work will not be completed within the 25 days from the work completion timeline as per SLA, it will be considered a breach of contract, and STPI reserves the right to terminate the contract immediately. STPI shall not be liable to make any payment to the service provider and in this regard the decision of Director, STPI Mohali shall be final and binding on all parties.

6. General Terms:

- I. It will be the sole liability of vendor to pay for any kind of loss to STPI property or else if any unforeseen accident occurs during refilling.
- II. Any repair work is required for fire extinguishers all spare parts shall be new and of good quality.
- III. The quoted amount should be complete and final. STPI shall not make any payment beyond the contract amount.
- IV. The successful bidder shall be responsible for Test worthiness of the above mentioned refilled Fire Extinguishers for a period of 1 years. The validity period of 1 years of the Fire Extinguishers should be affixed in the form of Tag on Fire Extinguishers.
- V. Bidders must submit the Letter of Acceptance for the Terms and Conditions for Refilling of Fire Extinguishers at STPI Amritsar as per Annexure 1

7. Site Visit:

All bidders are advised to physically visit (at their own cost) the site and familiarize themselves with the existing setup of Fire Extinguisher system before submission of bid. Any bidder submitting the bid shall be considered to have full knowledge of the existing setup and any charges or issues raised on later stage by bidder shall not be entertained by STPI Amritsar.

8. Arbitration

In case of any dispute arising out of or in connection with the contract or in connection with the contract or the carrying out of the work, (whether during the progress of the work or after its completion) the matter shall be referred to Sole Arbitrator the Director, STPI, Mohali. The arbitrator's decision in the matter shall be final and binding on both the parties.

ANNEXURE 1

Format for Letter of Acceptance

To be printed on Company Letter Head

Date:...../...../2025

To
Add. Director.
Plot A-9, New Industrial Focal Point, Extension III, Khan Kot,
STPI Amritsar

Subject: Letter of acceptance of terms & conditions of the GeM Bid for Refilling of fire extinguisher of STPI Amritsar.

Sir,
We/ I hereby certify that

1. We/ I have read and understood the complete bid document including corrigendum (if any).
2. We/ I accept and shall abide by all the terms & conditions mentioned in the bid document including corrigendum (if any).
3. We/ I has not been blacklisted/ barred by any government or public sector organization in the past.
4. The validity of our bid is as mentioned in the bid document.
5. If any our details/ claims are found to be incomplete or false, our bid shall be rejected.

Checklist of the documents to be uploaded:-

1. Letter of acceptance of terms & condition.

2. Escalation Matrix
3. MSME Certificate if applicable
4. Documentary evidence in support of being Start-up if applicable
5. Required documents in support of Experience criteria.

Thanking you,

Yours sincerely,

Name of Authorised Signatory:.....

Signature of Authorised Signatory.....

Designation:.....

Email ID:.....

Place:.....

Date:.....

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अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1

bidders through a Random Algorithm executed by GeM system.

16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---