

**बिड दस्तावेज़ / Bid Document**

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	21-11-2025 15:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	21-11-2025 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	50 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Steel
विभाग का नाम / Department Name	Steel Authority Of India Limited
संगठन का नाम / Organisation Name	Salem Steel Plant
कार्यालय का नाम / Office Name	Salem Steel Plant
वस्तु श्रेणी / Item Category	Custom Bid for Services - ASSISTANCE IN C & IT JOBS
समान श्रेणी / Similar Category	<ul style="list-style-type: none"> <li>Support Services</li> </ul>
अनुबंध अवधि / Contract Period	8 Month(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

#### ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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#### ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

#### एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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#### एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	No
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#### एमएसई के लिए सक्षम प्राधिकारी का विवरण:/Details of the Competent Authority for MSE

सक्षम प्राधिकारी का नाम/Name of Competent Authority	GM MM-P
सक्षम प्राधिकारी का पदनाम/Designation of Competent Authority	GM MM-P
सक्षम प्राधिकारी का कार्यालय/विभाग/प्रभाग/Office / Department / Division of Competent Authority	MM PURCHASE

सीए अनुमोदन संख्या/CA Approval Number	C620057
सक्षम प्राधिकारी अनुमोदन तिथि/Competent Authority Approval Date	11-11-2025
सक्षम प्राधिकारी द्वारा प्रदान की गई स्वीकृति का संक्षिप्त विवरण//Brief Description of the Approval Granted by Competent Authority	Since the above job work has to be carried out without any break for a contract period of 8 months, ensuring uninterrupted operations in the C&IT department, MSE order divisible cannot be considered.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

#### अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

**Introduction about the project /services being proposed for procurement using custom bid functionality:**[1762837017.pdf](#)

**Instruction To Bidder:**[1762837024.pdf](#)

**Scope of Work:**[1762837062.pdf](#)

**Payment Terms:**[1762837065.pdf](#)

**GEM Availability Report ( GAR):**[1762837081.pdf](#)

**Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:**[1762837094.pdf](#)

#### Custom Bid For Services - ASSISTANCE IN C & IT JOBS ( 1 )

#### तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	ASSISTANCE IN C & IT JOBS
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>एडऑन /Addon(s)</b>	

#### क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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## अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

### परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	अतिरिक्त आवश्यकता /Additional Requirement
1	Jagadish A	636013,Salem Steel Plant, A Unit of Steel Authority of India Limited,	1	N/A

### क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

#### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2. Generic

Option Clause: Excess Settlement. The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value, including addons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.

#### 3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

#### **TENDER NO: C620057 FOR ASSISTANCE IN C & IT JOBS**

1. SECURITY DEPOSIT: 3% OF CONTRACT VALUE.
2. SCOPE OF WORK, PRICE BID FORMAT & GENERAL CONDITIONS OF CONTRACT ARE ENCLOSED.
3. PLEASE READ THE SCOPE OF WORK THOROUGHLY AND SUBMIT YOUR OFFER.
4. **PLEASE QUOTE INCLUDING TAXES.PLEASE READ SCOPE OF WORK CLEARLY BEFORE QUOTING.**
5. **PLEASE ENSURE THAT PRICE BID IS NOT UPLOADED ALONG WITH TECHNO -COMMERCIAL OFFER. I N CASE PRICE IS MENTIONED IN TECHNO-COMMERCIAL BID, THE OFFER IS LIABLE FOR REJECTION.**
6. IN CASE OF ABNORMALLY LOW BIDS, NO ADDITIONAL SECURITY DEPOSIT / BANK GUARANTEE WILL BE SOUGHT.
7. QUOTATION SUBMITTED ONLY BY CONTRACTORS WHO ARE REGISTERED IN SALEM STEEL PLANT CONTRACT REGISTRATION CELL IN THE APPROPRIATE CATEGORY AND CLASS WILL BE CONSIDERED FOR TENDER EVALUATION.
8. NEW PARTIES, WHO ARE NOT REGISTERED UNDER CONTRACT CELL OF SALEM STEEL PLANT, MAY PLEASE CONTACT EMAIL: [gsm@sail.in](mailto:gsm@sail.in) / [p.prathima@sail.in](mailto:p.prathima@sail.in) FOR REGISTRATION IN ORDER TO PARTICIPATE IN FUTURE TENDERS.

NDERS.

9. EMD: RS 5,000, EARNEST MONEY DEPOSIT (EMD) MAY PREFERABLY BE SUBMITTED IN THE FORM OF ONLINE TRANSFER - NEFT, RTGS, SWIFT. THE PROOF OF SUCH TRANSFER / TRANSACTION NEEDS TO BE SUBMITTED WITH THE OFFER IN THE ENVELOPE TITLED EARNEST MONEY DEPOSIT. HOWEVER, EMD WILL ALSO BE ACCEPTED IN THE FORM OF DEMAND DRAFT, PAY ORDER, BANKER'S CHEQUE OR BANK GUARANTEE (BG) FROM ANY SCHEDULED COMMERCIAL BANK EXCEPT CO-OPERATIVE AND GRAMIN BANK, TO THE OFFICE OF GM I/C (MM).
10. SALEM STEEL PLANT BANK ACCOUNT NO: 10215486898, IFSC: SBIN0005739, STATE BANK OF INDIA.
11. MICRO & SMALL ENTERPRISES (MSES/ PSUS/ GOVERNMENT UNDERTAKINGS AND COOPERATIVE SOCIETIES / START-UPS) AS RECOGNISED BY DEPARTMENT FOR PROMOTION OF INDUSTRY AND INTERNAL TRADE (DPIIT) ETC.' MAY BE EXEMPTED FROM SUBMISSION OF EMD AS PER EXISTANT GOVERNMENT POLICY. FOR MSES, THE EXEMPTION WILL BE EXTENDED ON THE BASIS OF :
  - (I) SELF-CERTIFIED COPY OF UDYAM REGISTRATION CERTIFICATE.
  - (II) THE CONCERNED MSE IS REGISTERED IN THE MSME DATABANK AND
  - (III) MSE IS REGISTERED FOR THE GIVEN SCOPE OF JOB/ PROCUREMENT.
  - (IV) SSI NSIC CERTIFICATE HOLDERS ARE ALSO EXEMPTED FROM SUBMITTING EMD.
12. IN THE PLACE OF EMD, BIDDERS MAY SUBMIT A DULY SIGNED BID SECURING DECLARATION (INCLUDED IN FORMAT FOR UNDERTAKING) ACCEPTING THAT IF THEY WITHDRAW OR MODIFY THEIR BIDS DURING THE PERIOD OF VALIDITY, OR IF THEY ARE AWARDED THE CONTRACT AND THEY FAIL TO SIGN THE CONTRACT, OR TO SUBMIT A PERFORMANCE SECURITY BEFORE THE DEADLINE DEFINED IN THE REQUEST FOR BIDS DOCUMENT, THEY WILL BE SUSPENDED FOR A PERIOD OF 6 MONTHS FROM BEING ELIGIBLE TO SUBMIT BIDS FOR CONTRACTS.
13. THE FORMAT FOR UNDERTAKING IS ENCLOSED. KINDLY FILL AND SUBMIT THE SAME IN YOUR LETTER HEAD ALONG WITH YOUR OFFER.
14. THE SUCCESSFUL TENDERER LATER HAS TO PROVIDE DETAILED PRICE BREAK UP AS PER OUR ATTACHED PRICE BID FORMAT.
15. BY PARTICIPATING IN THIS TENDER, THE SUPPLIERS/VENDORS/CUSTOMERS ARE DEEMED TO HAVE UNDERTAKEN THAT THEY SHALL NOT GIVE OR TAKE ANY FINANCIAL OR NON-FINANCIAL BRIBE, TO OR FROM ANYONE DURING THE TENDER OR DURING THE EXECUTION OF THE CONTRACT, THEREAFTER AND IF THEY NOTICE ANY SUCH INCIDENT HAPPENING, THEY SHALL REPORT TO SAIL VIGILANCE.
16. THE BID SUBMITTED BY THE SELLERS TO WHOM LTE HAS BEEN ISSUED, SHALL ONLY BE CONSIDERED FOR EVALUATION, BIDS FROM ANY OTHER SELLER SHALL BE TREATED AS UNSOLICITED IN THE INSTANT PROCUREMENT CASE. HOWEVER, THE FIRM(S) INTERESTED TO BE REGISTERED AS A SELLER TO SAIL, SHOULD FILL UP THE VENDOR REGISTRATION FORM, HOSTED ON THE SAIL TENDER WEBSITE AND COMPLETE THE DUE PROCESS OF REGISTRATION WITH SAIL PLANT/UNITS.

## अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

